

GRANVILLE RECREATION DISTRICT  
**APPROVED MEETING MINUTES**  
Thursday, April 2<sup>nd</sup>, 2009

Public Meeting – McPeck Lodge

**CALL TO ORDER** (by Justin Lodge at) 6:36 pm

**ROLL CALL**

Those responding to roll call were Trustees Barrett, Koester, Jenks, Lodge and Miller.

**PLEDGE**

**APPROVAL OF AGENDA**

Trustee Koester moved to approve the agenda presented. Second by Trustee Miller. Motion carried (5-0)

**APPROVAL OF MINUTES**

Trustee Jenks moved to approve the March 19<sup>th</sup> minutes. Second by Trustee Koester. Motion carried (5-0)

**PUBLIC COMMENTS**

None

**COMMITTEE REPORTS**

Governance committee:

Discussion:

Rough draft of By Laws presented to the Trustees. The committee used Canton as a template as well as other organizations. The Trustees went through the document and made changes for the next meeting.

**Action:** Trustee Barrett to make changes for the next meeting and Trustee Lodge to get legal input.

Discussion:

Trustee Lodge presented information regarding public official insurance.

**Action:** Trustee Lodge will learn more about coverage options and bidding requirements.

Finance:

Discussion:

A levy was discussed as well as the procedure for certifying an issue to the ballot, including time of filing with the county. Most of discussion centered on the amount (millage) that might be asked for and what will the public expect in return. Trustee Lodge presented a draft budget. An employer costs analysis was distributed. Trustee Lodge invited Lesa Miller from the Recreation Commission to attend our next meeting. The goal is understand her job responsibilities.

Discussion:

Trustee Jenks suggested that we have a conference call with Don Tripp, Park and Recreation Des Moines to get feedback and advice on our next steps.

Koester excused from the meeting:

Discussion:

Requests for bids from potential depository institutions were mailed out. Bids were returned by Park National and Huntington. Trustee Lodge suggested we enter into the agreement both parties, however only open

Huntington account and reevaluate in a year. This way we can monitor fees. Trustee Barrett moved to enter into agreement with both parties, however, only opening an account with Huntington. Second by Trustee Jenkins. Motion carried (5-0)

**Action:** Trustee Lodge will obtain an EIN (employer identification number) in addition he will research bond information for the fiscal officer

### Compliance

#### Discussion:

Trustee Lodge talked about the process for putting a levy on the ballot. We must pass a resolution asking the auditor to provide us information on how much we can expect to collect at a particular millage. The auditor will then give us a certificate with that information. When we pass a resolution to certify our issue to the ballot, we must give copies of both resolutions and the auditor's certificate to the board of elections. He indicated that the collection fees charged by the treasurer's and auditor's offices will vary we don't get the whole millage. Trustee Lodge also gave copies of the resolutions that created the GRD to the board of elections.

### Public Relations/Fundraising

#### Discussion:

Trustee Miller outlined a plan for upcoming public relations needs. The Trustees would like to see more information in the paper. Trustees Koester and Miller are investigating the possibility of a website. Trustee Lodge suggested a letter to the editor from both him and Dena McKinley. Trustee Miller also stated that talking points will be created for the township, village and schools as well as the community.

### MISSION STATEMENT

#### Discussion:

There were three versions of a mission statement to review. There was discussion about the language.

**Action:** Trustee Barrett will take the changes made to the three versions and email out the Trustee to review for the next meeting.

Meeting Adjourned at 9:30 pm.

Respectfully submitted,

Leigh Ann Miller