



Regular Meeting Minutes
February 17th, 2011
Approved

CALL TO ORDER:

Meeting was called to order at 6:36 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairperson Barrett, Trustee Harris, Trustee Koester and Trustee Lodge were present. Trustee Cannon arrived at 6:37.

APPROVAL OF AGENDA:

Motion to approve the agenda with the addition of item #13 - Executive Session for the purpose of discussing park contracts by Trustee Koester, seconded by Trustee Harris. Motion passed 5-0.

REVIEW AND APPROVAL OF MINUTES:

February 3rd, 2011

Motion to approve by Trustee Lodge, seconded by Trustee Harris. Motion passed 5-0.

PUBLIC COMMENT:

None

PARTNER CORRESPONDENCE:

- a. Village of Granville – Michelle Lerner – Surprised by the approval of seismic testing. They are working on hiring a new manager; negotiations are taking place with Sara Ott.
- b. Granville Exempted Village Schools - Dr. Cornman – not present
- c. Granville Township – Paul Jenks – not present

STAFF REPORT:

Program Director – Lesa Miller

- Basketball – Basketball will be finishing up this coming weekend with tournament finals taking place on Sunday at Denison University. We are working daily with Kevin Jarrett on gym space.
- Planning to start working on spring and summer programming

Executive Director – Andy Wildman

- UAN – Our visiting clerk, Cathy Thimmes, came and spent 3 hours with us, a lot was accomplished.
- Softball Commissioner vacancy was listed on the Blue Ace News. A press release was sent to the Sentinel.



- Sports Advisory Committee meeting will be held next week, possibly 2 nights. We're hoping to get as much involvement as possible. Discussion and decisions will include an overall sports philosophy.
- Baseball Committee Meeting - Talked with the committee and reiterated that they're agents of the GRD. Discussions will also include defining everyone's responsibilities and authority.
- A computer will be present at all future meetings. Resolutions can be created, if needed, in a meeting.

NEW BUSINESS

- a. OPRA Conference Report - Lesa attended sessions on Social Media and Programming. Janet went to Online Registration and Managing Your Volunteer Coaches. Andy attended Effectively Managing and Utilizing Your Board and the Directors Roundtable. Thought taken away from the 2011 Conference is "Every Day Is Levy Day."
- b. Mowing Contract – Call our partners to discuss collaborating.

ACTION- KRESTON- Look at mowing RFP for 2011.

- c. Sports Organization Chart – Director Wildman reviewed the organizational chart. There has been a great buy-in from the school district. It is important to make sure chairs are determined in a consistent fashion, commissioners are paid equally across the board, and the appeal process is consistent across all sports. Discussion was held on how other sports can get involved.

ACTION- ANDY - Assign pay scale for commissioners.

OLD BUSINESS

- a. Needs Assessment – The article in the Sentinel was GREAT coverage. We have had good turnouts so far, with 125 people from 6 groups. Dr. Alicia Eckhart gave an update on the completed focus groups.

Motion to accept Dr. Eckhart's donation of the POD playground design analysis by Trustee Lodge, seconded by Trustee Harris. Motion passed 5-0.

- d. RecTrac – Trustee Koester shared the 3 year payment plan. It is recommended to begin installing the software in May. Grant Willis is planning to begin working on May 18. His help will be invaluable. Discussion ensued regarding fees for hosting site.

ACTION – Trustee Koester to give the contract to Craig Predieri for review.

- e. Rotary Bridge – Waiting on ODOT to review timeline.



ACTION – JUSTIN – Forward email.

- f. Parks Contract – Trustee Lodge met with Paul Jenks, Judy Preston and Travis Binckley. Move this to Executive Session.
- g. Organizational (Sub-committees) – Proposal to combine Governance and Compliance and add a committee for Youth Sports.

ACTION –TRUSTEES - Send Andy duties to review for committee assignments.

AGENCY PRIORITIZATION

- 1 - Needs Assessment
- 1 – Program Cost Analysis
- 2 – Youth Sports
- 2 – Website/ Branding
- 2 – Partnership Development/Communication w/Partners
- 3 – Policy & Procedures

TRUSTEE REPORTS

- a. Trustee Barrett – Officer elections March 3rd. Set calendar and times.

ACTION – ANDY – Organizational meeting. Review school agenda for list of these particular items.

- b. Trustee Cannon – nothing to report
- c. Trustee Harris – nothing to report
- d. Trustee Koester – Had lunch with the new superintendent, Jeff Brown. Discussed needs assessment and the idea of staying off each other's ballots. Could there possibly be a report or update of the needs assessment at the April 18th school board meeting?
- e. Trustee Lodge – The shed has been broken into at RVP. Whose shed is it and who is going to fix it? There is a Motivated Mowers sign at RVP, should it be allowed or not? How are we going to get people to park in the new lot and stay off the grass?

Motion by Trustee Lodge to appoint Trustee Cannon to a 3 year term, seconded by Chairperson Barrett. Passed 4-0.

COMMITTEE REPORTS

- a. Governance – Nothing new to report



- b. Finance – 2 financial reports - The first is the final for 2010, which will go to the auditor and be published for the public to inspect. The second is the 2011 to date. A grant application was submitted to the Granville Foundation not to exceed \$9000 to be used for fencing at RVP.
- c. Compliance – Keep in mind that emails between board members are a public record, use caution.
- d. Marketing - Web meeting went well. Our goal is to go live May 18th.
- e. Strategic Planning – Nothing new to report

EXECUTIVE SESSION – discussions regarding park contracts

Motion to enter executive session by Trustee Lodge, second by Trustee Koester. Motion passed 5-0.

Roll Call:

Chairperson Barrett – Yes

Trustee Cannon – Yes

Trustee Harris – Yes

Trustee Koester – Yes

Trustee Lodge - Yes

Motion to exit executive session by Trustee Lodge, second by Trustee Koester. Motion passed 5-0.

Roll Call:

Chairperson Barrett – Yes

Trustee Cannon – Yes

Trustee Harris – Yes

Trustee Koester – Yes

Trustee Lodge - Yes

CALENDAR REMINDER

Next meeting will be March 3rd, 2011.

MEETING ADJOURNED