



Regular Meeting Minutes
February 3rd, 2011
Approved

CALL TO ORDER: Meeting was called to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairperson Barrett, Trustee Cannon, Trustee Koester and Trustee Lodge were present.

APPROVAL OF AGENDA

Motion to approve the agenda by Trustee Koester, seconded by Trustee Lodge. Motion passed 4-0.

REVIEW AND APPROVAL OF MINUTES

January 6th, 2011

Motion to approve by Trustee Koester, second by Trustee Cannon. Motion passed 4-0.

ADMINISTER OATH TO NEW BOARD MEMBER, KRESTON HARRIS

Trustee Barrett administered the Oath of Office and welcomed Trustee Harris to the Board.

PUBLIC COMMENT

Don Andrews – Baseball Committee

- Reported that attendance for the open gyms has been tremendous.
- Items presented from the last committee meeting centered on fundraising, facility improvement and needed equipment.

ACTION: The Board asked Don to compile a prioritized list of wants and needs, including approximate costs.

STAFF REPORT

Program Director – Lesa Miller

- Basketball – basketball pictures will be next week as they were snowed out this week.
- Competitive Cheer team performed last night. GRD Night will be February 4th and 11th at the GHS games.
- Chris Betts would like to do an Eagle Scout Project at Raccoon Valley Park. He will be building picnic tables for softball fields and the playground. The directors will oversee the project.
- LMH – Lesa attended a sports related luncheon for area agencies. Discussion was on AED's, registration funds, concession food, and causes of childhood obesity.
- GRD Advisory meeting was cancelled last week. It will be rescheduled with fundraising as the lead topic.

Executive Director – Andy Wildman

- We have been working to complete end and beginning of the year tasks.
- Thank you board for your help with our ongoing projects. The list includes personnel, finance, Rectrac, marketing, youth sports and needs assessment
- We had a very good staff meeting today. It was a good opportunity to organize ourselves for upcoming programs, events and projects.
- OPRA Conference is next week. The office will be closed Tuesday afternoon through Friday. Registration forms can be left at the front desk with Susan while we are gone.



- Baseball Committee – They are very engaged and doing a fantastic job. The committee is very much committed to the program. We have met with both the Sports Shop and Kessler Sports to get costs for the baseball uniforms.
- Opening Day - Andy will be organizing Opening Day, it will be April 30th.
- There will be a baseball training clinic on February 13th. Andy will be attending.
- Key Club Thank You Volunteer Dinner was held in January. The event was well done.
- Sports Advisory Committee meeting was held earlier in the week despite the ice storm. The attendance was a sign of member's commitment to the program.

ACTION – ANDY – Update Sports Advisory Committee organizational chart, with names, for the next meeting.

PARTNER CORRESPONDENCE

- a. Village of Granville – Michelle Lerner – not present
- b. Granville Exempted Village Schools – Dr. Cornman – not present
- c. Granville Township – Paul Jenks – not present

NEW BUSINESS

- a. Organizational Activities – Thank you Trustee Lodge for another 3 years. March is the month that the board of trustees elects new officers. The vacant Vice-Chairperson position will be filled at that time.

Motion by Trustee Koester to approve resolution 3-2011, seconded by Trustee Lodge.
Passed 5 – 0.

ACTION – ANDY – review the committee chart, consider adding youth sports.

- b. Cobra Reimbursement – Trustee Lodge explained the Cobra reimbursement and the need to refund Director Wildman.
- c. Fundraising / Grant Application – Granville Foundation has extended the grant deadline to February 11, 2011. Director Wildman feels it should be general practice to have board approval when seeking grants.

Motion by Trustee Lodge to authorize submitting a grant to the Granville Foundation not to exceed \$9,000.00, seconded by Trustee Koester. Passed 5 – 0.

Trustee Koester spoke with Don Tripp regarding fundraising and it was recommended to not have a specific policy. Having a letter of understanding about the specifics of what a sponsor expects for his donation would be helpful.

ACTION – ANDY – Develop a policy that clearly explains fundraising.

- d. Travel and Meal Reimbursement Policy – Director Wildman presented policy No. 4.90.

Motion was made by Trustee Koester to approve policy 4.90, excluding frequent flyer provisions, seconded by Trustee Harris. Passed 5 - 0



- e. Seismic Testing at RVP – Granville Township has given permission for the seismic testing to take place on the RVP property. Trustee Lodge shared information that he received after talking with Flint Ridge Energy. Trustee Koester expressed his personal concerns with the entire issue. Discussions ensued.

Motion by Trustee Lodge to approve Resolution 4-2011, seconded by Chairperson Barrett. Passed 3 – 2

OLD BUSINESS

- a. Needs Assessment – Trustee Barrett gave feedback on the Kiwanis focus group. Meetings are continuing to be set up and confirmed. A Union Township focus group should be set up.

ACTION – LESA – Contact Union Township.

- b. RecTrac – Trustee Koester would like to move forward with Rec, Web, and Pay Trac, implementing them slowly as we learn and feel confident with the software. This program will have serious benefits for both the GRD and our customers.

Motion by Trustee Koester to proceed with asking VSI for a contract and to get on their calendar for training, seconded by Trustee Harris. Passed 5-0.

- c. Rotary Bridge – A meeting was held with ODOT a few weeks ago. The bridge is moving forward. We are not bound if we don't like the estimate. Alison Terry is putting a spreadsheet together.
- d. Gregg Gaber – New Contract – Director Wildman would like to enter into a contract with Gregg Gaber & Associates to complete the 2011 RVP project. It is in the best interest of GRD to continue with the contract. Director Wildman will be extremely diligent managing the project, including inspections and more stringent timelines

Motion by Trustee Lodge to contract with Gregg Gaber & Associates, seconded by Trustee Koester. Passed 5-0.

- e. Park Contract – Trustee Lodge reported that there will be a meeting next week with Paul Jenks and Travis. We can go ahead and move on the RVP contract independently of Spring Valley.
- f. SW Pathway - The last meeting was cancelled do to weather. The GRD's letter of support to Mr. Hoffman is in route.

AGENCY PRIORITIZATION

- 1 - Needs Assessment
- 1 – Program Cost Analysis
- 2 – Youth Sports
- 2 – Website/ Branding
- 2 – Partnership Development/Communication
- 3 – Policy & Procedures

TRUSTEE REPORTS

- a. Trustee Barrett – nothing new to report
- b. Trustee Cannon – Sent out an e-mail with documents for communication channels. Maybe the GRD advisory board could help with the project. It would be great to publish quarterly newsletter.



- c. Trustee Harris – nothing to report
- d. Trustee Koester – Sports Advisory committee had a great meeting. The possibility of a creating a scholarship was discussed at the meeting. A school activities meeting was held with LAX, there will be one contact person, Hugh Price. Granville Fellowship will be moving to the Dow facility.

ACTION - ANDY – Invite Bryn Du Commission members to our meeting.

- f. Trustee Lodge – nothing to report

COMMITTEE REPORTS

- a. Governance – Nothing new to report
- b. Finance – Trustee Lodge spent Monday in the GRD office finishing end of the year reports.
- c. Compliance – Trustee Cannon’s term is up soon. Discussion was held on the procedure of posting openings should an board member choose to remain on the board.
- d. Marketing - Communication plan
- e. Strategic Planning – Nothing new to report

CALENDAR REMINDER

Next meeting will be February 17th, 2011.

MEETING ADJOURNED