



***Regular Meeting Minutes
January 6th, 2011
Approved***

CALL TO ORDER: Meeting was called to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Trustees Barrett, Cannon, Koester and Lodge were present.

APPROVAL OF AGENDA

Motion to approve the agenda with the addition of item #14 Executive Session – Trustee Selection by Trustee Koester, seconded by Trustee Cannon. Motion passed 4-0.

REVIEW AND APPROVAL OF MINUTES

December 16th, 2010

Motion to approve by Trustee Koester, second by Trustee Lodge. Motion passed 4-0.

PUBLIC COMMENT

Bill Hoffman – Trails

Mr. Hoffman expressed that in his opinion the SW trail and pathways are an integral part of the GRD and recreation. The pathways committee made a five pathways recommendation, one of which being the Raccoon Valley Bridge. They are going to be submitting another grant application for the SW project. The committee would appreciate another letter of endorsement for their application.

ACTION – Draft a letter and send to Bill next week.

Don Andrews – Baseball Committee

Andy Wildman reported for Don Andrews. The baseball committee wants to know how to proceed if they want to pursue a fund raising program.

Action - Trustee Lodge recommended that executive director Andy Wildman begin developing something.

John Weigand – Rotary Bridge Project

There was a stakeholders meeting yesterday. The township has some concerns about potential cost overruns becoming their responsibility. The township needs to sign a resolution guaranteeing the availability of funds should a shortfall exist. Mr. Weigand would like the GRD to work with the other parties to ensure the project comes to fruition.

ACTION – Trustee Lodge will craft a resolution of support for the Rotary Bridge project.



STAFF REPORT

Program Director – Lesa Miller

- Basketball – Basketball clinic took place this week with 42 participants.
- McPeck Lodge – We were able to get out to the lodge to do some cleaning and inventory.
- Grant Willis has been working over the holiday. He has put together usage numbers for our rental facilities. Over 3,000 people used Wildwood Park Shelter and 1,000 parties utilized McPeck Lodge.
- A program instructor’s meeting will be set up this month to discuss fees.

Executive Director – Andy Wildman

- UAN – We are 100% converted over to UAN, QuickBooks is reconciled and we are now running one system. W-2 forms are completed; 1099’s are going to be worked on next week. We will work with Trustee Lodge to file appropriate papers.
- Friday is going to be moving day for the GRD offices.
- There will be a staff meeting tomorrow to review accomplishments for 2010 and set priorities for 2011.
- The Q&A for the Sentinel has been completed, and a meeting with Brian Miller will be scheduled.
- Grant has completed Survey Monkey information and has cataloged all the 2010 Resolutions and Motions.

NEW BUSINESS

OLD BUSINESS

- a. Rectrac – There will be a Web Demo on January 12th at 2:30.
- b. Needs Assessment – There will be a meeting tomorrow with Alicia. Dates for group meetings will be set. The first phone calls will be made by Alicia herself. Kiwanis is set up for January 24th, 2011.
- c. Greg Gaber - New Contract – Frazier Field Repair is able to do all the projects that have been identified for next year. They will do RFP’s instead of bidding things out. There will be recommendation at the next meeting on how to proceed.
- d. Park Contract – Nothing new to report.

AGENCY PRIORITIZATION

- 1 - Needs Assessment
- 1 – Program Cost Analysis
- 2 – Youth Sports
- 2 – Website/ Branding
- 2 – Partnership Development/Communication w/Partners
- 3 – Policy & Procedures

TRUSTEE REPORTS

- a. Trustee Barrett – nothing new to report
- b. Trustee Cannon – nothing new to report
- c. Trustee Koester –Met with the schools and further discussed the evolving partnership. They have agreed to begin creating a document/usage agreement to define the partnership. Partnering in the development of green space at GIS is being discussed. We will need to meet with Bryn Du.



ACTION - ANDY – Invite Bryn Du Commission members to our meeting.

- d. Trustee Lodge – Golfland – There was a good article in the paper. The owners of Golfland seem to be reenergized.

COMMITTEE REPORTS

- a. Governance – Nothing new to report
- b. Finance – Nothing new to report
- c. Compliance – Nothing new to report
- d. Marketing - Nothing new to report
- e. Strategic Planning – Nothing new to report

CALENDAR REMINDER

Next meeting will be January 20th, 2011.

EXECUTIVE SESSION - Select an individual to replace the existing vacancy on the board of trustees.

Motion to move to executive session by Trustee Koester, second by Trustee Lodge.

Roll call

Trustee Barrett - YES Trustee Cannon - YES Trustee Koester - YES Trustee Lodge - YES

Motion to exit executive session by Trustee Koester, second by Trustee Lodge. Motion passed 4-0.

Roll call

Trustee Barrett - YES Trustee Cannon - YES Trustee Koester - YES Trustee Lodge - YES

Motion to appoint Kreston Harris to the vacant at-large trustee position by Trustee Koester, second by Trustee Lodge. Motion passed 4-0.

MEETING ADJOURNED