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***Regular Meeting Minutes  
March 17<sup>th</sup>, 2011  
Approved***

CALL TO ORDER: Meeting was called to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairperson Lodge, Vice-person Koester, Trustee Cannon, and Trustee Harris were present.

APPROVAL OF AGENDA

Motion to approve the agenda by Trustee Koester, seconded by Trustee Cannon. Motion passed 4-0.

REVIEW AND APPROVAL OF MINUTES

March 3, 2011

Motion to approve by Trustee Cannon, seconded by Trustee Harris. Motion passed 4-0.

PUBLIC COMMENT

There were no public comments.

PARTNER CORRESPONDENCE

- a. Village of Granville – Michelle Lerner  
Interim Village Manager Paul Feldman will begin on March 21. The Village Manager position will be reposted.
- b. Granville Exempted Village Schools – Dr. Cornman – not present
- c. Granville Township – Paul Jenks – not present

STAFF REPORT

Program Director – Lesa Miller

- Lesa attended the Licking Co. Youth Football League Commissioner meeting. Concussion protocol was discussed and information was distributed by a representative from Children's Hospital.
- Soccer coaches meetings will begin next week. The BCI's are scheduled.
- Andy and Lesa are looking at Program fees so that spring and summer programs can be scheduled accordingly.

Executive Director – Andy Wildman

- Basketball Committee had their first meeting. Discussion Topics included how the season will be structured next year and how to incorporate Travel Teams.
- Baseball Drafts are completed except for T-Ball.
- Running Club registration is complete.

NEW BUSINESS



a. Participation Policy - Residency. Our current policy states that persons living or working in the Granville School District may participate in our programs. Better definition of our boundaries needs to be addressed.

**ACTION - ANDY & LESA: Draft a proposal for next meeting**

b. Payment to Gardner Insurance - \$8,179.00. Motion to disburse funds to Gardner Insurance in the amount of \$8,179.00 by Trustee Koester. Second by Trustee Harris. Motion Passed 4 - 0.

c. Permanent Budget - Trustee Lodge discussed items within the budget. Income from Tax Levy should remain the same. Motion to approve the budget by Trustee Koester, Second by Trustee Harris. Motion Passed 4 - 0.

d. General Fiscal Policy - amendment. The Board of Trustees discussed situations which are appropriate to utilize an RFP and when they aren't necessary. The following was added to Section V. of the GRD Fiscal Policy:

“Any expenditure other than salaries or benefits, over \$5,000, shall require the prior authorization of the Board of Trustees. Although Ohio law does not require the GRD to bid for any expenditure for goods or services, we nonetheless recognize the importance of being prudent stewards of the public's funds. Therefore, there shall be a presumption in favor of bidding or obtaining multiple quotes for expenditures in excess of \$5,000. In those instances where authorizations are granted for such expenditures minus bids or multiple quotes, the reason or reasons for proceeding shall be documented in the minutes of the board at the time of such authorization.”

Motion by Trustee Harris, Second by Trustee Koester. Motion passed 4 - 0.

e. Concert on the Green - Contract. The Concert on the Greens contract has been reviewed by our legal counsel. The contract is appropriate and equal with that of industry standards. The Executive Director has the authority to enter into contract and disburse funds in the amount of \$6,000 to Class Act Entertainment.

Motion by Trustee Koester, Second by Trustee Cannon. Motion passed 4 - 0.

#### OLD BUSINESS .

a. Needs Assessment – Director Wildman reported that focus groups are finishing up and Dr. Eckhart is continuing to make individual calls to those which the committee has identified. Discussion continues toward a feasibility study and who may best be suited for that next step. The committee feels the community has had ample opportunities to participate in focus groups.

**ACTION - ANDY: Confirm that our Partners have been interviewed and add Sport Commissioners to call list.**

b. RecTrac – Trustee Koester reported that everything is moving forward. An agreement has not yet been signed. We still need to have our own web-site and discussed a proposal from Sync. RecTrac will begin in May and we need to have our landing page ready.

c. RVP - Director Wildman has spoken with Greg Gaber. He has reviewed the amendments and will follow up next week. April 29th is the projected project deadline. Gravel needs to be redistributed along the driveway.

**ACTION - LESA - Call schools about status of soccer shed.**

#### AGENCY PRIORTIZATION

1 - Needs Assessment  
1 – Program Cost Analysis



- 2 – Youth Sports
- 2 – Website/ Branding
- 2 – Partnership Development/Communication w/Partners
- 3 – Policy & Procedures

#### COMMITTEE REPORTS

- a. Finance – Trustee Lodge reported that the Granville Chamber is encouraging buying locally.
- b. Governance/Compliance – No report
- c. Marketing/Branding - There were many positive articles about the GRD in the Sentinel this week.
- d. Strategic Planning – Nothing new to report
- e. Youth Sports - No report

#### TRUSTEE REPORTS

- a. Chairperson Lodge – Retreat dates need to be identified.
- b. Vice-Chairperson Koester– No report.
- c. Trustee Barrett – not present
- d. Trustee Cannon - YMCA is conducting a survey of employees and members.  
**ACTION - LESA– Collate number of GDMF uses.**
- a. Trustee Harris – No report

EXECUTIVE SESSION - to discuss inquiring an interest in property.

Motion to enter into Executive Session by Trustee Koester, Seconded by Trustee Cannon. Motion Passed 4-0.

Roll call

Trustee Barrett - not present    Trustee Cannon - YES    Trustee Harris – YES    Trustee Koester - YES    Trustee Lodge - YES

Motion to exit Executive Session by Trustee Koester, Second by Trustee Cannon. Motion Passed 4-0.

Roll call

Trustee Barrett - not present    Trustee Cannon - YES    Trustee Harris – YES    Trustee Koester - YES    Trustee Lodge - YES

Meeting Adjourned