



***Regular Meeting Minutes
August 25th, 2011
Approved***

CALL TO ORDER: The meeting was called to order at 6:30 PM.

ROLL CALL:

Chairperson Lodge, Vice-Chairperson Koester, Trustee Barrett, Trustee Cannon and Trustee Harris were present.

APPROVAL OF AGENDA

Motion to approve the agenda by Vice-Chairperson Koester, seconded by Trustee Harris. Motion passed 5-0.

REVIEW AND APPROVAL OF MINUTES

August 11th, 2011

Motion to approve the minutes with the following change by Vice-Chairperson Koester, seconded by Trustee Harris. Motion passed 5-0.

Add "on the lawn of the College Town House" to the 4th bullet point under Program Directors report.

PUBLIC COMMENT

There were no public comments.

FEASIBILITY STUDY

Pat Hoagland and Mike Carroll of Brandstetter Carroll presented the project schedule for the feasibility study. Data collection and needs analysis has already begun. Tom Frye, GEVS, met with Pat to discuss demographical information. Program identification and review of existing facilities will help determine ideal square footage. After a site location is determined, a concept plan and costs can start to be applied. The final report, public presentation and comments will complete the process in late December and early January.

ACTION: Press Release – Kate

PARTNER CORRESPONDENCE

- a. Village of Granville – Matt McGowan – not present
- b. Granville Exempted Village Schools – Dr. Cornman – not present
- c. Granville Township – Paul Jenks – not present

STAFF REPORT

Program Director – Lesa Miller



- Attended a meeting at the Senior Fellowship. Leigh Ann Miller is trying to consistently provide GRD program information to her members.
- Soccer evaluations were last week. The coaches meetings for Pre-K through 2nd grade will take place Saturday morning followed by the 3rd/4th grade draft.
- Flag Football evaluations will be next week.
- Tackle Football starts this week. Games will take place on the GHS field.
- A new computer was purchased; we are waiting for the software upgrade.

Executive Director – Andy Wildman

- Grant Willis is back in Idaho. He will continue to work remotely. I will have Grant working on Rectrac and revising the GHS Extra-Curricular handbook to become a GRD Team Sports Manual.
- Thank you Vice-Chairperson Koester and Trustee Cannon for all your work on the website launch. Switchbox is working on a few issues. We have 85 Facebook friends.
- We are going to arrange our weekly staff meeting so that Lara and Grant can attend.
- Marketing and Branding – Met with Lara Benschoter to discuss getting out a consistent message.
- The Finance Committee will be meeting soon to talk about the budget and potentially growing our org chart.
- The August Basketball Committee meeting went well. The group is very organized. The travel program is integrating nicely.
- Met with Herb Murphy and Gregg Gaber on a fact finding mission. We are forging ahead with the project.
- We have been addressing a tackle football issue. We are working with the Football Commissioner and GHS Athletic Director to rectify the situation. Andy and the Sports Advisory Committee will work on the situation at hand and develop a policy for the future.

NEW BUSINESS

- a. Sync Invoice - \$12,300 (as quoted)
Motion to pay Sync invoice by Vice Chairperson Koester, seconded by Trustee Cannon.
Motion passed 5-0.
- b. Mr. Footlong LLC – concession vendor
The board members were presented with a credentials packet. Discussion ensued regarding the appropriate fee, creating a contract and having the GRD, Granville Village and Evans Foundation listed as additionally insured party.
Motion to approve Mr. Footlong with review from the attorney, a letter of contract, liability insurance, and a \$250.00 fee for the season paid in two installments, if necessary, by Vice-Chairperson Koester, seconded by Trustee Barrett. Motion passed 5-0.
- c. Registration Policy – An additional program registration fee of \$20 will be assessed to any registrant not residing within the GRD. Residents will be given the opportunity to register before it is open to non-residents. Facility rental fees will include an additional \$25 fee for non-residents. Team sports programming is exclusively for residents.



Motion by Trustee Cannon to accept the Program Registration Policy with changes, seconded by Vice-Chairperson Koester. Motion passed 5-0.

ACTION- Graffiti at WWP

OLD BUSINESS

- a. 2011 Grant Strategy - We missed the deadline for the 2011 Licking County Foundation grant program. Apparently there is a deadline to apply for the application, prior to applying for the grant. We will apply next year. The Granville Foundation deadline in January 1st, 2012 and the Round-Up Grant deadline is October 4th.

ACTION-ANDY – talk to Doug Plunkett about the deadline.

ACTION –ANDY – create wish list

- b. Granville Comprehensive Plan – The Village will have a final meeting, and vote, on the plan September 1, 2011.

Action: Have Pat Hoagland review the land usage information and evaluate how it will impact us in the future.

AGENCY PRIORITIZATION

- 1 - Feasibility Study
- 1 – Program Cost Analysis
- 2 – Youth Sports
- 2 – Website/ Branding
- 2 – Partnership Development/Communication w/Partners
- 3 – Policy & Procedures

COMMITTEE REPORTS

a. Finance

1. July Y-T-D Financial Report
2. Worker Comp – We are currently not part of a group program. If we join the Ohio Rural Water Group through Comp Management, pay \$100.00 annually, we will save on our 2012 premium.

Motion to partner with Comp Management by Trustee Harris, seconded by Trustee Barrett. Motion passed 5-0.

ACTION –Janet- Look into where the Lake Prairie Running club donation was deposited.



- b. Governance / Compliance – We are creating a communication policy that will be presented to the board soon
- c. Marketing / Branding – We are working with Lara on prioritizing advertising. The new “My GRD” video is posted on the website. A peer review process needs to be implemented for items being sent out to more than five people in the community. All commissioners and trustees should have a granvillerec.org e-mail address. The transition from Alpha Link to Switchbox is complete. The volunteer thank you event was great.

ACTION – KRAIG – Get a copy of your peer review policy
ACTION – ANDY- Create a peer review policy.

- d. Strategic Planning – Pat is coming back next week.
- e. Youth Sports – Lacrosse delayed their meeting until next Monday. The website content for youth sports is in need of revision.

TRUSTEE REPORTS

- a. Chairperson Lodge – The Township Trustees signed the bridge contract.
- b. Vice-Chairperson Koester – Reminder that there are to be no dogs in the schools. Have we contacted Welsh Hills Schools?

ACTION –LESA – Make a trip out to Welsh Hills.

- c. Trustee Barrett – the Skyhawks programming is great, can we offer fall and winter programs?
- d. Trustee Cannon – No report.
- e. Trustee Harris – No report.

CALANDER REMINDER

9/8/2011 - Regular Meeting – 6:30 p.m. at Village Hall
9/22/2011 - Regular Meeting – 6:30 p.m. at Village Hall
10/6/2011 - Regular Meeting – 6:30 p.m. at Village Hall
10/20/2011 - Regular Meeting – 6:30 p.m. at Village Hall

Director Wildman will be out of town for the 10/6/2011 meeting.

MEETING ADJOURNED