



Regular Meeting Minutes
July 7th, 2011
Approved

CALL TO ORDER: The meeting was called to order at 6:05 PM.

ROLL CALL:

Chairperson Lodge, Trustee Cannon and Trustee Harris were present. Trustee Barrett arrived at 6:15 p.m.

APPROVAL OF AGENDA:

Motion to approve the agenda by Trustee Cannon, seconded by Trustee Harris. Motion passed 3-0.

FEASIBILITY STUDY PRESENTATIONS:

Presentations were made by Brandstetter Carroll and Pod Design / Moody Nolan.

REVIEW AND APPROVAL OF MINUTES:

June 23rd, 2011

Motion to approve the minutes by Trustee Barrett, seconded by Trustee Harris. Motion passed 4-0.

PUBLIC COMMENT:

There were no public comments.

PARTNER CORRESPONDENCE:

- a. Village of Granville – Matt McGowan – not present
- b. Granville Exempted Village Schools – Dr. Cornman – not present
- c. Granville Township – Paul Jenks – not present

STAFF REPORT:

Program Director – Lesa Miller

- Bingo went well. The event generated over \$650 for the fellowship. Thank you to all for your help.
- Two Skyhawk programs have finished. Part of their program includes a survey, and we will receive the information collected. Early feedback has been fantastic! Maybe we can offer an additional skateboarding program this fall.
- Grant has completed the thank you notes for baseball, softball and soccer sponsors.
- The picture contract will be the same as last year. We will continue to get 15% of the total sales through MPS Foto.
- We are finalizing program schedules for the remainder of the year. That process includes gym time for basketball.



- Registration for Fall Soccer and Flag Football is just beginning. It will run through August 12th.

Executive Director – Andy Wildman

- Website content has been a high priority the last few days. It was discussed to push back the roll-out date to August 8th. We don't want to "go live" until we are completely ready. August 1st will be the new "practice date" for staff. Grant will be working with Susan Satterfield to coordinate adding content. Susan is doing a great job. The two will work well together on placement of information.
- Marketing and Branding – Lara Benschoter now has all the logos, standards and an email address. She has Survey Monkey ready to go for a baseball survey. It is important to get post-program feedback. Facebook is under construction and will be ready by the end of July. Protocol for all information and press releases that are to go out will be to have Lara look at them first.
- We are in the midst of completing the June bank reconciliation. Janet has done a fabulous job working with UAN!
- Executive Director Wildman, Doug Plunkett and Paul Jenks are going to meet to discuss the Granville Foundation.
- Chief Hussey and Director Wildman met about the Fire Station project. Discussion topics included the status of the project, potential site locations and how we can collaborate.
- Executive Director Wildman had lunch with the new Librarian, Charlie Hansen. Discussions included collaboration, the library's amenities and the state of the GRD .
- Bruce Cramer of Bryn Du Mansion shared his challenges with sports, parking and trash issues. Ideas were shared on how these challenges can be addressed in the future. Director Wildman will schedule another meeting to offer additional solutions.
- Director Wildman is in the process of finalizing a meeting with Mayor Hartfield, Trustee Barrett and Trustee Cannon.
- Trustee Koester and Director Wildman met with the Lacrosse group again. LAX agreed to touch base before August 1.
- Director Wildman is extremely impressed with the organization's progress. It's a very exciting time!
- Director Wildman will be on vacation next week.

NEW BUSINESS:

- RVP – The capital projects are completed at RVP. Executive Director Wildman requested approval for payments to be made to A&B Fencing in the amount of \$37,948.00 and Down to Earth Excavating for \$8,930.00. Trustee Harris expressed that fields C & D are not in a finished state. He would like to see a penalty clause instituted in the future if work isn't completed in a timely fashion.

Motion to approve payments was made by Trustee Barrett, seconded by Trustee Cannon. Motion passed 4-0.



- An 8:00 a.m. meeting has been scheduled with Jeff Jackson. Plans have been made to “bush hog” the uncut areas of RVP. The new green space fields will be mowed for the first time within the next week.
- Mowing – Mowing issues continue, including but not limited to, the quality of the work. The new green space fields will be mowed by a different contractor.

OLD BUSINESS:

- Feasibility Study – While both firms (Brandstetter Carroll and POD Design / Moody Nolan) bring a wealth of knowledge and experience, Brandstetter Carroll appears to be the best choice for this particular project. They possess great experience, a very well-defined scope of services and have all of the necessary tools at their disposal to complete this project. As with the last phase of our project, we will continue to stay in contact with all of the firms who have been involved in our selection process. Any of them could be the “perfect fit” for the next step in our journey. Motion to contract with Brandstetter Carroll was made by Trustee Barrett, seconded by Trustee Harris. Motion passed 4-0.

AGENCY PRIORITIZATION

- 1 - Feasibility Study
- 1 - Program Cost Analysis
- 2 - Youth Sports
- 2 - Website/ Branding
- 2 - Partnership Development / Communication
- 3 - Policy & Procedures

COMMITTEE REPORTS:

- a. Finance – No report
- b. Governance / Compliance – No report
- c. Marketing / Branding – No report
- d. Strategic Planning – No report
- e. Youth Sports – No report

TRUSTEE REPORTS:

- a. Chairperson Lodge – No report
- b. Vice-Chairperson Koester – No report
- c. Trustee Barrett – No report
- d. Trustee Cannon – Not present
- e. Trustee Harris – No report

MEETING ADJOURNED 10:30 p.m.

*Retreat will be held Friday, July 29th at McPeck Lodge.

**Next meeting will be July 21st, Trustee Harris will be absent.