



***Regular Meeting Minutes
September 8th, 2011
Approved***

CALL TO ORDER: The meeting was called to order at 6:35 PM.

ROLL CALL:

Vice-Chairperson Koester, Trustee Barrett, Trustee Cannon and Trustee Harris were present. Chairman Lodge was not present at the beginning of the meeting. Chairman Lodge arrived at 6:45PM.

APPROVAL OF AGENDA

Motion to approve the agenda by Trustee Harris, seconded by Trustee Cannon. Motion passed 4-0.

REVIEW AND APPROVAL OF MINUTES

August 11th, 2011

Motion to approve the minutes with changes by Vice-Chairperson Koester, seconded by Trustee Barrett. Motion passed 5-0.

ACTION – changes with the Aug. 21st minutes – Andy

PUBLIC COMMENT

There were no public comments.

PARTNER CORRESPONDENCE

- a. Village of Granville – Matt McGowan – Not present.
- b. Granville Exempted Village Schools – Dr. Cornman – Not present.
- c. Granville Township – Paul Jenks – Not present. Director Wildman updated him on Lacrosse.

ACTION – Update the Dog Park on the Website under Facilities.

STAFF REPORT

Administrative Assistant's Report – Janet Gordon

- On a daily basis I help with phone calls, retrieve messages, greet the public, process registration forms, develop and upkeep lists of registrants.
- All bank deposits have completed.
- Refunds have been processed.
- An outstanding payment list has been created and will be followed up next week.
- Donation checks have been located within all deposits and reported as to the line item they have been deposited in.



- It is a daily job to keep up with purchase orders. A list of the expired P.O.'s will be developed. Payment of the bills is a much smoother process when the P.O.'s are in place.
- Destination Imagination deposits and disbursements were all verified.
- Working with Program Director Miller to get ready for the Harvest Festival.
- Last week all Pre-K through Second Grade soccer players were checked in for the start of the fall season.
- The bank statement came today. We will start working on balancing the account tomorrow.

Program Director – Lesa Miller

- Determined coaches needing BCI checks still. Coaches had the opportunity to have them done at a coaches meeting with Shaun of VerifID. We are following up with the remaining coaches. We have contracted with VerifID for a total of 150 BCI checks for \$5000.00 per year. We will be having another time for additional coaches to come in and have them completed.
ACTION-LESA- check on the status of the board members.
- Ventura Brothers have worked on the Wildwood Park men's restroom lock, graffiti at the shelter, soccer benches at Raccoon Valley Park, and the Wildwood Park sign.
- There has been extra mowing on the soccer fields. Nets are being damaged.
- Harvest Festival is September 24th from 10:00-2:00. GRD provide all the crafts and games. Adult helpers will be needed. GHS Key Club members will be there to help supervise games.
- GRD Advisory meeting was held this past week. Feasibility study was presented, household registration forms were passed out and the Harvest Festival discussed. Next meeting will be in December prior to the Senior Dinner.
- GRD Night at Football will be Friday, September 23rd. Players wearing their uniforms will get in for free and then announced at half time of the game. We are working on a GRD Night for soccer also.
ACTION-LESA- See if we can set up our tent at the game inside by concession stand.
- Flag football evaluations, draft and practices have all taken place.
- Tackle football is going great. The concession stand is open during the games. The GRD parents are working and the funds raised will go to the Athletic Boosters.
- Pictures- 70 cheerleaders have had their pictures taken. Soccer and Football teams all have their envelopes and are scheduled. Locations for rain dates are set.
- Pet-a-Palooza was last weekend it went well. They left the park very clean.
- Google calendar is being worked on.
- Welsh Hills School – A meeting with Jeff Meiser, the headmaster, went well. He is interested in working with the GRD and getting people out to the school.
- Met last week with Beth Milligan about getting our GRD information to her in a timely fashion. We are having weekly staff meetings with Lara Benschoter and Grant Willis.



- Denison University Community Service Program worked at RVP last weekend. Greg Strouse was onsite overseeing the kids. They mulched, removed the sponsor banners and raked gravel.

Executive Director – Andy Wildman

- Marketing/Branding- We are switching over to GoDaddy, will get passwords and finish up tomorrow.
- Tackle Football-There has been an incident of a 6th grade player receiving a concussion at practice. He will be out about 3 weeks. Sports Advisory Committee will talk about what we expect our coaches to do. There has been a conclusion to the Sanders coaching situation. Sports Advisory committee decided on 1 year probation. A letter has been signed by both Director Wildman and Mr. Sanders. A BCI check has been completed.
- The soccer committee has about 20 people interested in helping on the committee
- Basketball calls are coming in about Tryouts for travel ball.
- Finance Committee is working on setting up a meeting date.
- The Ventura Bros. are purchasing cleaner to remove the graffiti at WWP shelter house. The roof came off the port-a-lets at RVP during after strong winds came thru the park.
- Club Lacrosse voted to become part of the GRD. They are inventorying their equipment and lacrosse funds will be transferred to the GRD.
- Mayor Hartfield will be organizing a meeting with the Bryn Du Commission and the GRD once the lake closes.
- We have over 500 kids in team sports this fall!

OLD BUSINESS

1. Golfland – Discussed golf balls have been found, there have only been 2 balls inside the outfield fence area. Erecting some type of barrier was discussed. No matter what is done we need to have a plan by December 2011, as this is the date defined in the agreement. Discussions will continue on finding a solution.
2. Granville Comprehensive Plan-Update – Nothing will be happening soon per conversation with Alison Terry.
3. Destination Imagination- They will be partnering with PACE. LuAnn Duffus has requested to have a check cut to them for the balance of DI donations. Discussion was held and we will issue a reimbursement check to PACE.
4. Rectrac – Chairperson Lodge is working on the financial side and Grant Willis is loading the backside. We want to be ready by October 12th. Next step letter and registration form were revised.

ACTION- LESA- revise the forms as discussed.

5. RVP – We are continuing to investigate the possibility of constructing a restroom facility. Greg Gaber sent a bill. Director Wildman will contact Mr. Gaber to discuss the invoice.

ACTION-ANDY- look up documentation on agreement w/ Greg Gaber.



AGENCY PRIORITIZATION

- 1 - Feasibility Study
- 2 - Youth Sports
- 2 - Website/ Branding
- 2 - Partnership Development/Communication w/Partners
- 3 - Policy & Procedures

COMMITTEE REPORTS

a. Finance

1. Finance Amendment – Motion by Trustee Barrett to amend the budget, seconded by Trustee Cannon. Motion passed 5-0.

| Account # | Account Name | Amended | Budgeted |
|-------------------|-------------------|-------------|-------------|
| 1000-310-420-5002 | Youth Educational | \$17,000.00 | \$12,000.00 |
| 1000-310-420-5003 | Youth Fitness | \$17,000.00 | \$12,000.00 |

b. Governance / Compliance

1. Communication Procedures – Trustee Barrett presented an outline for press releases.
2. Performance review Cycle – Discuss at the next meeting.

c. Marketing / Branding – Guy Michael is working to solving a few web-site issues. We are getting a lot of positive comments on the website. Lara is doing a great job with PR.

d. Strategic Planning – Sub-committee meetings via a conference call are on Tuesday's at 8:15AM. We are compiling a list of partners and setting up user groups. It is a priority to see if Denison properties are viable. Ask Pat about how we evaluate our partners? A meeting is set up for October 17th at 2:30 with Burgis & Burgis to seek information for a levy campaign.

e. Youth Sports – No report

TRUSTEE REPORTS

- a. Chairperson Lodge – Discussed the idea of give a size 4 soccer ball with 3rd / 4th grade registration fee, like we do for Pre-K soccer.
- b. Vice-Chairperson Koester – Would like to discuss a strategy about sportswear.
- c. Trustee Barrett – Would like to point out a user friendly clarification point on the web-site.
- d. Trustee Cannon – No report.
- e. Trustee Harris – Wrestling space

ACTION –LESA – Add Rec basketball information to web-site.

CALENDAR REMINDER

- 9/22/2011 – Regular Meeting – 6:30 p.m. at Village Hall
- 10/6/2011 – Regular Meeting – 6:30 p.m. at Village Hall
- 10/20/2011 – Regular Meeting – 6:30 p.m. at Village Hall
- 11/3/2011 – Regular Meeting – 6:30p.m. at Village Hall



Director Wildman will be out of town for the 10/6/2011 meeting.

MEETING ADJOURNED

Adjourned at 9:40 p.m.