



Regular Meeting Minutes
June 23rd, 2011
Approved

CALL TO ORDER: The meeting was called to order at 6:30 PM.

ROLL CALL:

Chairperson Lodge, Trustee Barrett, Trustee Cannon and Trustee Harris were present.

APPROVAL OF AGENDA

Motion to approve the agenda by Trustee Barrett, seconded by Trustee Harris. Motion passed 4-0.

REVIEW AND APPROVAL OF MINUTES

June 9th, 2011

Motion to approve the minutes with changes to Trustee Harris's Trustee Report by Chairperson Lodge, seconded by Trustee Barrett. Motion passed 4-0.

PUBLIC COMMENT

There were no public comments.

PARTNER CORRESPONDENCE

- a. Village of Granville – Matt McGowan – not present
- b. Granville Exempted Village Schools – Dr. Cornman – not present
- c. Granville Township – Paul Jenks – not present

STAFF REPORT

Program Director – Lesa Miller

- There has been a lot of great PR in the Sentinel lately. Stories include the RVP bridge story, Shrine Tournament, Running Club, an opinion article and a picture of Chris Betts with the picnic tables he built for RVP.
- Last Tuesday we held a GRD-AC meeting. The Advisory Committee will be gaining three new members, Andrew Rawnsley, Tonya Bolden and Garrett Moore.
- 4th of July Bingo – Sunday, July 3rd the GRD will be staffing the Bingo tent. Dick Kinsley will be coordinating the workers. Callers and bankers will be organized by Dena McKinley. Set-up will begin at Thursday at 6:30, loading and moving tables and chairs



respectively from McPeck Lodge and GES, to Opera House Park. We will begin unloading at the park about 7:00. New signs have been made with updated information, including our new logo.

- Program Director Miller attended the Granville Fellowship Development Council meeting. Meetings will be held quarterly, with the objective to update the community regarding Senior Fellowship activities. Monday, June 27th, 2011 the Senior Fellowship will have their Grand Opening 10:00 am - 4:00 pm, with a ribbon cutting ceremony at noon. We are scheduled to attend the event.
- A meeting with MPS Foto is scheduled for Friday. An update will be given at the next meeting.
- Three of our Skyhawk programs will be taking place next week.
- There will be a Concert on the Green Sunday evening. This concert is the annual Ice Cream Social for seniors. Trustee Barrett would like each GRD Board Member to attend at least one concert this year. It will be a great way to gain information on the program.

Executive Director – Andy Wildman

- Michael Smith of Mowtivated Mowers came to the office to answer a question about billing. We need to consider options for improving the maintenance level within the parks.
- Executive Director Wildman will be having lunch with the new Librarian next week. Meetings with Bryn Du and Denison are in the works. An update will be given when available.
- Youth Sports – There have been a number of youth sport meetings over the last few weeks. Soccer had a good meeting. A few folks have stepped into a leadership role with that committee. The Baseball Committee had a successful all-star meeting. The season wrap-up, and budget meeting, is currently in the planning stage. Coach Ghiloni called to compliment the program. Football will use the varsity field at GHS for their home field this season. The Football Commissioner has a coach's clinic scheduled for next week. The Sports Advisory Committee met and discussed by-laws, policies and Lacrosse. The discussion regarding Lacrosse was centered on meeting the needs and concerns of the program.
- A new chapter in the history of GRD is about to begin. The Wildman family is moving to Granville.

NEW BUSINESS

- a. Feasibility Study – We have extended 4 invitations for proposals. Branstetter Carrol, EMH&T and MSA Sport, POD Design & Moody Nolan Architects and Hayes Landscape Design and Williams Architects. Each team brings a unique, but similar, skill set. Written proposals are to be delivered to the GRD office Monday, June 27th by 4:30.



Packets will be prepared and delivered to Trustees Monday evening. Director Wildman discussed a potential timeline for this study. It was discussed that the GRD consider following this project with a “survey” to gauge the communities feelings on any proposed ballot issue.

ACTION- ANDY – Add scoring form to the proposal packet.

ACTION – STAFF –Facilitate dinner on 7-7-2011 between presentations.

ACTION – ANDY – Send timeline to Kraig.

- b. RecTrac- Grant and Lesa led a presentation of RecTrac. They explained how RecTrac, WebTrac, PayTrac and LeagueTrac collectively work. RecTrac is the administration site where staff can input registration information. WebTrac is the software that a user would see when they register for a program. Anyone has the ability to view and use the Website. Upon registering for the next program each household will receive a username and password. The week of July 5th will be practice week for staff. Website content is due July 1st. Policies which need created for RecTrac:

1. Cancellation Policy- A sample was handed out to represent a starting point for discussion.
2. Photography Policy- A sample was handed out to represent a starting point for discussion.
3. Privacy Statement - A sample was handed out to represent a starting point for discussion.

ACTION-ANDY/JUSTIN -Talk to Visiting Clerk about account #'s and UAN.

- c. VSI Payment – With the RecTrac / WebTrac project coming to a close, we will need to pay VSI. We will wait until the system is completely installed and operational. Motion was made to authorize the Executive Director to make the payment to Vermont Systems not to exceed \$21,206.00 by Trustee Barrett, seconded by Trustee Harris. Motion passed 4-0.

OLD BUSINESS

- a. Grace Dils Memorial Fund – Program Director Miller and Trustee Barrett detailed how other scholarship funds give out financial gifts in honor of former Granville citizens. The amount of the scholarship is dependent on the interest accumulated that year. Funds are not continually being generated and in some cases the funds are getting low. After suggesting a number of alternatives for renaming the current fund, the consensus was to craft some alternatives and present them at a future meeting.



ACTION-KATE/LESA – Craft verbiage and report at the next meeting.

- b. RVP II –Golfland- Director Wildman provided maps with the locations of golf balls that have been charted over the last 3 weeks. We will continue to chart balls daily until our July 7th meeting. We can discuss the results at that time. Greg Gaber has called and apologized for the construction delays with A&B Fencing and Down to Earth Excavating. The slab is being framed up now, cement is coming Friday. The Ventura Brothers, who are helping with the slab work, have been extremely reliable. They have been able to provide quotes, schedule work and complete work in a timely manor

ACTION-ANDY- Field A needs back screen shield.

AGENCY PRIORITIZATION

- 1 - Feasibility Study
- 1 – Program Cost Analysis
- 2 – Youth Sports
- 2 – Website/ Branding
- 2 – Partnership Development/Communication w/Partners
- 3 – Policy & Procedures

COMMITTEE REPORTS

- a. Finance – presented and reviewed the YTD Actuals vs. Budget through 5/31/2011
- b. Governance / Compliance – Nothing to report
- c. Marketing / Branding – Lara’s efforts are already paying off. We met to discuss our working arrangement and determined that Andy will be our point of contact with Lara. Priorities are surveys for spring programming, Facebook and a newsletter.

We are working with Sync on our website. They are recommending that we consider utilizing Switch Box for our website hosting. Sync recommended has used Switch Box, Rack Space, as a web server for other projects. The fee will be \$25.00 per month. We currently pay A-link \$65.00 per month, which does include some additional services.

ACTION –BOARD- Get board member info to Kraig.

- d. Strategic Planning – Nothing to report
- e. Youth Sports – Nothing to report

TRUSTEE REPORTS



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- a. Chairperson Lodge – Met with John Weigand and Corta to discuss the bridge project. It was a very good meeting. They will let us know if they are able to reduce their fees in seven to ten days. The group left the meeting with a positive feeling.
 - b. Vice-Chairperson Koester – Nothing to report
 - c. Trustee Barrett – Nothing to report
 - d. Trustee Cannon – Nothing to present.
 - e. Trustee Harris – Nothing to report

MEETING ADJOURNED

DRAFT