

### Regular Meeting Minutes March 21<sup>st</sup>, 2013 Unapproved

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

### **ROLL CALL:**

Chairperson Lodge, Trustee Barrett and Trustee Koester were present. Vice-Chairperson Cannon was not present.

### APPROVAL OF AGENDA

Motion to approve the agenda by Trustee Koester, seconded by Trustee Barrett. Motion passed 3-0.

### REVIEW AND APPROVAL OF MINUTES

February 21st, 2013

Motion to approve the minutes with changes by Trustee Koester, seconded by Trustee Barrett. Motion passed 3-0.

CHANGES: Remove Don Andrews name from new business c. and replace with Ballpark

Appointment of Fiscal Officer – remove the word "by" from motion replace with a coma

### PUBLIC COMMENTS - none

### STAFF REPORT

a. Executive Director – Andy Wildman
Staff will begin to document "exceptions" to our policies. When an exception to a policy is made, when and why the exception was made will be documented.

### **NEW BUSINESS**

a. <u>Resolution 2013-10</u> – Strategic Partnership Resolution
The resolution seems to be in conflict with Granville Township's existing designee to the GRD.
Chairperson Lodge is currently serving in that capacity. The decision was made not to approve the resolution.

Action: Chairperson Lodge will contact Trustee Jenks.

b. <u>Resolution 2013-11</u>—Approval of Spring and Summer Program fees
Motion to approve Spring and Summer program fees as presented, by Trustee Koester, seconded
by Trustee Barrett. Motion passed 3-0.



c. Resolution 2013-12 Approval of mowing contract

Mowing bids were accepted through noon Thursday, March 21<sup>st</sup>, 2013, Jake's Property Service was submitted late. Discussion was held.

Motion to enter into contract with Legend Lawn and Landscape as provider of mowing services through December 31<sup>st</sup>, 2013 by Trustee Koester, seconded by Trustee Barrett. Motion passed 3-0.

d. Muscle Feast – sponsorship program (20% reimbursement)

The Ballpark League would like to enter into a sponsorship program, where 20% of sales promotional code would go to the Ballpark League. The board decided the organization was not ready to enter into this type of sponsorship. They are a Junior Sponsor for Babe Ruth and will have a banner to hang at the fields.

e. City Barbeque – sponsorship

City Barbeque cannot give funds toward purchasing a banner for the ballpark. However, they can provide food on Opening Day in exchange for GRD putting up a banner on their behalf. The board approved Friday, April 26<sup>th</sup>, 2013 to be another Granville Recreation Day at City Barbeque with 25% of sales coming back to us.

### **OLD BUSINESS**

a. House Bill 143

The GRD newsletter about concussion testing will be going out to our users after Spring Break. We will suggest that our users take the NFHS test, it is more appropriate than the "Heads Up" program and contains a searchable database.

b. RVP Capital Update

Batting cages are in and the cement slabs are ready to be poured. Discussion was held on the placement of cages. Chris Lucas-Miller and committee will stay within the budget that the GRD Board approved. Clean up day ran smoothly it was well attended. Team meetings were held simultaneously.

c. Sunday League

GRD has a Field Permit Policy with a rental fee schedule not to exceed \$375.00. In an effort to compromise, we offered that the GRD collect \$10.00 per registrant to cover fuel, line stripe and other costs. Don Andrews, Sunday League Ownership Representative, feels they should not have to pay. Executive Director Wildman attended the Sunday League meeting to answer any potential questions.

### **COMMITTEE REPORTS**

- a. Finance
- b. Governance/Compliance



- c. Marketing / Branding
- d. Strategic Planning
- e. Youth Sports

### TRUSTEE REPORTS

- a. Chairperson Lodge
- b. Vice-Chairperson
- c. Trustee Barrett
- d. Trustee Harris
- e. Trustee Koester

### **EXECUTIVE SESSION**

a. Executive Session – To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Enter - Roll Call
Chairperson Lodge <u>YES</u> Vice-Chairperson Cannon <u>YES</u> Trustee Barrett <u>YES</u>
Trustee Koester YES

Exit – Roll Call
Chairperson Lodge <u>YES</u> Vice-Chairperson Cannon <u>YES</u> Trustee Barrett <u>YES</u>
Trustee Koester <u>YES</u>

b. Executive Session – To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Enter - Roll Call
Chairperson Lodge <u>YES</u> Vice-Chairperson Cannon <u>YES</u> Trustee Barrett <u>YES</u>
Trustee Koester <u>YES</u>

Exit – Roll Call
Chairperson Lodge <u>YES</u> Vice-Chairperson Cannon <u>YES</u> Trustee Barrett <u>YES</u>
Trustee Koester <u>YES</u>

Motion to approve pay rates as provided for 2013, retroactive to January 1<sup>st</sup>, 2013. Motion by Trustee Koester, seconded by Trustee Barrett. Motion passed 3-0.



### CALENDAR REMINDER

April 4th, 2013 – 6:00 PM Strategic Planning – Barrett / Cannon

6:20 PM Marketing / Branding – Koester / Cannon

6:40 PM Finance—Harris / Lodge 7:00 pm Board of Trustees Mtg.

April 18, 2013 – 6:00 PM Youth Sports – Koester

6:20 PM Governance & Compliance – Barrett / Lodge

6:40 PM Finance—Harris / Lodge 7:00 PM Board of Trustees Mtg.

May 2nd, 2013 – 6:00 PM Strategic Planning – Barrett / Cannon

6:20 PM Marketing / Branding – Koester / Cannon

6:40 PM Finance—Harris / Lodge 7:00 pm Board of Trustees Mtg.

May 16th, 2013 – 6:00 PM Youth Sports – Koester

6:20 PM Governance & Compliance - Barrett / Lodge

6:40 PM Finance—Harris / Lodge 7:00 PM Board of Trustees Mtg.

### **MEETING ADJOURNED**

## Salary Notes

	<u>2010</u>		2011				2012			
	2010 / Yr	2010 / Hr	2010/Yr 2010/Hr 2011/Yr	2011 / Hr	2011 PERS	2011 / Hr 2011 PERS 2011 Medicare	2012 / Yr	2012 / Hr	2012 PERS 2	2012 / Yr 2012 / Hr 2012 PERS 2012 Medicare
Gordon, Janet		\$10.00	\$10.00  \$16,470.00	\$12.00	\$12.00 \$2,305.80	\$238.82	\$20,024.64	\$12.24	\$12.24 \$2,803.45	\$290.36
			\$2 / hour incre	ease			2% increase			
Miller, Lesa	\$40,000.00	\$19.23	\$19.23 \$40,800.00		\$5,712.00	\$591.60	\$41,617.43		\$5,826.44	\$603.45
			2% increase				2% increase			
Wildman, Andrew	\$58,000.00	\$27.88	\$27.88 \$59,160.00		\$8,282.40	\$857.82	\$857.82 \$60,342.94		\$8,448.01	\$874.97
			2% increase				2% increase			
Willis, Grant	\$0.00		\$0.00 \$4,174.00	\$8.00	\$8.00 \$584.36	\$60.52	\$60.52   \$18,931.37		\$2,650.39	\$274.50

## Salary Notes

Director - recommending a 3% increase

Program Director - recommending a 3% increase

Youth Activities Coordinator - recommending a 3% increase

Admin. Assistant - recommending a \$.50 increase (8% increase)

## Medical Benefits

We have been discussing organizational medical benefits since 2010

We currently offer benefits and our employees "opt" out

Grant Willis has been able to stay on his family's plan

With the landscape of health care changing drastically, I recommend that we offer full-time employees a \$50 stipend to seek their own medical benefits The plan is not itemiszed so we are not able to pay 90% of the cost as we agreed to in his offer letter

In 2013 we will have a better idea of what alternatives exist

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All of the aforementioned changes are already in 2013 budget

The 2014 budget includes an allocation for a more permanent form of health care (current options appear to be the exchange or one of our partners)

The stipend would be replaced by the more permanent option

The Village of Granville gave 1.5 % cost of living raise and merit raises for 3 Department Heads - 1% (Service Dir.), 3% (Village Planner ) and 5% (Finance Dir.)

I recommend that the GRD make all salary adjustments on a calendar year basis.

Granville Township gave a 2% across the board increase

# Recommendation

2013 / Yr \$21,200.00	2013 / Hr \$12.74	13 / Hr 2013 PERS \$12.74 \$2,968.00	2013 / Yr 2013 / Hr 2013 PERS 2013 Medicare \$21,200.00 \$12.74 \$2,968.00 \$307.40
\$42,865.95		\$6,001.23	\$621.56
\$62,153.22		\$8,701.45	\$901.22
\$30,900.00		\$4,326.00	\$448.05