



Regular Meeting Minutes
Approved
March 22nd, 2012

CALL TO ORDER: The meeting was called to order at 6.30 PM.

ROLL CALL:

Chairperson Lodge, Vice-Chairperson Cannon, Trustee Barrett, Trustee Harris and Trustee Koester were present.

ORGANIZATIONAL ITEMS:

- i. Election of Officers – Motion to reappoint Chairperson Lodge as Chairperson by Trustee Barrett, seconded by Vice-Chairperson Cannon. Motion passed 5-0. Motion to appoint Trustee Cannon as Vice-Chairperson by Chairperson Lodge, seconded by Trustee Koester. Motion passed 5-0.
- ii. Appointment of Fiscal Officer – Motion to appoint Chairperson Lodge by Trustee Koester, seconded by Trustee Cannon. Motion passed 5-0.
- iii. Sub-committee Assignments – Committee for 2012 are: Finance, Governance, Marketing/Branding, Strategic Planning and Youth Sports. Trustees will remain on their existing committees.

ROLL CALL:

Chairperson Lodge, Vice-Chairperson Cannon, Trustee Barrett, Trustee Harris and Trustee Koester were present.

APPROVAL OF AGENDA

Motion to approve the agenda by Trustee Barrett, seconded by Vice-Chairperson Cannon. Motion passed 5-0.

REVIEW AND APPROVAL OF MINUTES

February 2nd, 2012

Motion to approve the minutes with change by Trustee Koester, seconded by Trustee Barrett. Motion passed 5-0.

ANDY – CHANGE: Remove 2nd sentence from Trustee Report Lodge. Replace w/ Investigated the location of the batting cages, Korda and ODOT have confirmed that the area identified is not a location required for staging.

PUBLIC COMMENTS



FEASIBILITY STUDY

Pat Hoagland of Brandstetter Carroll made a design presentation.

STAFF REPORT

Executive Director – Andy Wildman

- Met with Joe Ebel of the Licking County Health Department about a new concession stand at RVP. Mr. Ebel will need to see elevation drawings. Realistically this project will be next season.
- Work Day at the ball fields was a huge success; there were 20 to 30 volunteers. Thank you to Eric Winters who organized the event. We generated some potential sponsorships out of the day, including stone from the Shelly Company, funds to improve the Babe Ruth field by RG Peterson and a new drag from Jon Bennett. Mr. Bennett also conducted a field maintenance clinic that was very good.
- The number of Baseball Sponsorships is up this year even though the fees were increased. Some sponsors have been moved around among the different age groups.
- Field material has been ordered for Field B and Field 2.
- Will be meeting with Paul Jenks about the park contracts.
- April 28th is Opening Day. Chairperson Lodge would like to see park maintenance be completed for the start of the season.
- 4 sets of bleachers have been ordered through BSN Sports. They will be delivered and installed by opening day.
- Chris Lucas-Miller will be contacted about the status of RVP build out.
- A tour of the YMCA is scheduled for tomorrow with Ed Bohren.

ACTION – Formally ask about the 2011 Harvest Festival

Program Director – Lesa Miller – No report

Administrative Assistant – Janet Gordon – No report

Marketing Specialist – Lara Benschoter

- Working on unifying uniforms across GRD. A design and lettering was presented.
- Posters for the Triathlon 101 and DU Spring Break Sports Camp were shared.
- Program Guide – We are creating a Spring/Summer program that will be distributed after Spring Break. The summer program will be distributed before the end of the school year. Ultimately the advertizing revenue associated with the document should help subsidize the cost of printing.

NEW BUSINESS



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- a. Leisure Vision – Included in your packet is a sample survey for the Town of Erie. A draft survey will be created for our review, return comments to Director Wildman. A new timeline was presented. Craig Predieri is reviewing the Leisure Vision contract. Leisure Vision will make a phone call to households receiving the survey encouraging them to complete and return the survey.

ACTION –JUSTIN – Send updated timeline to LMH.

- b. Permanent Budget- A few changes from the original; chess instructor, fireworks and the addition of staff. Motion to approve 2012 budget by Vice-Chairperson Koester, seconded by Trustee Harris. Motion passed 5-0.
- c. Mowing Contract – Bids were sent out to all interested parties from previous years. Five bids were submitted. Executive Director Wildman recommended three choices. Discussion was held. Director Wildman will contact Anders Landscape and Curb Appeal to determine schedule availability.

Motion by Trustee Barrett, seconded by Trustee Koester, for the Executive Director to enter into contract with one of two companies, depending on availability of their service, to meet the mowing schedule. Motion passed 5-0.

ACTION-ANDY- Contact all of the companies who submitted quotes.

OLD BUSINESS

- a. Performance Review Cycle/ Job Descriptions - Tabled
- b. GolfLand Review – There have been 6 golf balls east of the new fence, all within 15 yards. GolfLand was asked not to remove any golf balls. Director Wildman will throw them back over the fence. Thank to GolfLand for the use of their top dresser to put down the field mix on the ball fields.
- c. Granville Fellowship – No report.
- d. Park Contracts – In progress

AGENCY PRIORITIZATION

1. Feasibility Study
2. Youth Sports
3. Website / Branding
4. Partnership Development / Communication w/Partners
5. Policy & Procedures



COMMITTEE REPORTS

- a. Finance – No report
- b. Governance /Compliance – No report
- c. Marketing / Branding – No report
- d. Strategic Planning – No report
- e. Youth Sports – Thank you Trustee Koester for attending the Sports Committee meeting.

TRUSTEE REPORTS

- a. Chairperson Lodge – No report
- b. Vice-Chairperson Cannon - No report
- c. Trustee Barrett – No report
- d. Trustee Harris – No report
- e. Trustee Keoster – No report

CALENDAR REMINDER

- 4/5/2012 – Regular Meeting - 6:30 P.M. at Village Hall
- 4/19/1012 – Regular Meeting – 6:30 P.M. at Village Hall
- 5/3/2012 – Regular Meeting – 6:30 P.M. at Village Hall
- 5/17/2012 – Regular Meeting – 6:30 P.M. at Village Hall

MEETING ADJOURNED

Adjourned at 9:00 p.m.