



**Meeting Minutes
September 22nd, 2011
Approved**

CALL TO ORDER: The meeting was called to order at 6:30 PM.

ROLL CALL:

Chairperson Lodge, Vice-Chairperson Koester, and Trustee Cannon were present.

APPROVAL OF AGENDA

Motion to approve the agenda by Trustee Cannon, seconded by Vice-Chairperson Koester.

Motion passed 3-0.

REVIEW AND APPROVAL OF MINUTES

September 8th, 2011

Motion to approve the minutes with changes by Vice-Chairperson Koester, seconded by Trustee Cannon. Motion passed 3-0.

ANDY CHANGE In September 8th minutes

1. Under finance put numbers in chart.
2. In Exec. Directors Report remove the ' in Ventura's.. bullet point #6
3. Old Business – Greg Gaber sent a bill. Remove the remainder of the sentence
4. Clean up Herb Murphy.
5. Under Trustee Reports change "suggestion" to "option"

PUBLIC COMMENT

There were no public comments.

PARTNER CORRESPONDENCE

- a. Village of Granville – Matt McGowan – Not present.
- b. Granville Exempted Village Schools – Dr. Cornman – Not present.
- c. Granville Township – Paul Jenks – Not present.

STAFF REPORT

Administrative Assistant's Report – Janet Gordon

- Bank reconciliation has been completed.
- Completed tutorial training with Elavon for the credit card machine.

Program Director – Lesa Miller

- Attended a Library programming meeting with Julia. There will be quarterly meetings to avoid overlapping of programming within the community. A master calendar of community programming is being developed.
- Programming – Chess club starts this week. GRD staff will be on site for each class. The Goggle calendar is up to date.
- Travel Basketball – Building uses have been submitted, working on scheduling and fielding questions from phone calls.



- Preparation for the Harvest Festival has been going on all week, it will be this Saturday, September 24th from 10:00 am - 2:00 pm.

Executive Director – Andy Wildman

- GRD is being contacted more frequently by various groups seeking building use at the schools.
- A meeting with the Senior Fellowship was held with Trustee Barrett, Lesa Miller, Debbie McPeck and Leigh Ann Miller. The feasibility study and partnership opportunities were discussed.
- GRD has a team participating in the Chamber Golf Outing tomorrow.
- Travel basketball coach interviews have been completed. Coach expectations were explained in detail.
- The Green Lantern soccer squad is having a fine season.

- Walked Denison University property with Seth Patten. It is a wetland area.
- Gardner Parker Insurance – payment \$5,453.00. The payment is due. 60% is due in the first installment with the second half being 40%. Motion to make the payment by Vice-Chairperson Koester, seconded by Trustee Cannon. Motion passed 3-0.
- Donation Acceptance –\$200.00 Prepaid VISA for Tackle Football Equipment. Motion to accept the donation for Tackle Football by Vice-Chairperson Koester, seconded by Trustee Cannon. Motion passed 3-0.

ACTION – Send a Thank You

NEW BUSINESS

- Grant Application – Round Up Program.
Director Wildman and Chairperson Lodge are working on the application for bleachers at RVP.
- Grant Application – ODNR Division of Watercraft – OBEC
This grant is due October 1st, 2011. The grant will be written for canoes, paddles and flotation devices, a laptop and a digital projector. We will need another person certified to teach the Ohio Boating Education Course. Vice-Chairperson Koester made a motion to have Director Wildman apply for the ODNR Grant, seconded by Trustee Cannon. Motion passed 3-0.

OLD BUSINESS

- Feasibility Study – Pat Hoagland will be here for the October 6th meeting. Documents here are for review prior to the next meeting. Should the agenda for that meeting be adjusted to give enough time for this topic?
- Rectrac – Programs are being loaded. We are working on the financial end of it with the hope of being up and running the first week of October.
- RVP – We received a letter from Greg Gaber that he is terminating the contract. He submitted a bill for \$800.00. No further action will be taken. Met with Herb Murphy and others, to discuss the project. Mark Flowers, Septic Engineer, would like to see us continue investigating the feasibility of the entire project. .
- Performance Cycle – Tabled until Trustee Barrett is here.

AGENCY PRIORITIZATION

- 1 - Feasibility Study
- 1 – Program Cost Analysis



- 2 - Youth Sports
- 2 - Website/ Branding
- 2 - Partnership Development/Communication w/Partners
- 3 - Policy & Procedures

COMMITTEE REPORTS

- a. Finance -August Y-T-D Financial Report -Programs are on track.
- b. Governance / Compliance - No Report
- c. Marketing / Branding - Lara Benschoter has provided information on promotional marketing ideas.
- d. Strategic Planning - Discussed under Feasibility Study
- e. Youth Sports - No report

TRUSTEE REPORTS

- a. Chairperson Lodge - Bridge conversation are still continuing.
- b. Trustee Barrett - No report
- c. Trustee Cannon - No report
- d. Trustee Harris - No report

CALANDER REMINDER

- 10/6/2011 - Regular Meeting - 6:30 p.m. at Village Hall
- 10/20/2011 - Regular Meeting - 6:30 p.m. at Village Hall
- 11/3/2011 - Regular Meeting - 6:30p.m. at Village Hall
- 11/17/2011- Regular Meeting - 6:30p.m. at Village Hall

MEETING ADJOURNED

Adjourned at 8:45 p.m.