



---

***Regular Meeting Minutes  
November 17<sup>th</sup>, 2012  
Approved***

CALL TO ORDER: The meeting was called to order at 6:30 PM.

**ROLL CALL:**

Chairperson Lodge, Vice-Chairperson Koester, Trustee Barrett and Trustee Harris were present. Trustee Cannon was not present.

**APPROVAL OF AGENDA**

Motion to approve the agenda with the permanent removal of #6 Partner Correspondences from the agenda by Trustee Barrett, seconded by Trustee Harris. Motion passed 4-0.

**REVIEW AND APPROVAL OF MINUTES**

November 3<sup>rd</sup>, 2011

Motion to approve the minutes with change, by Vice-Chairperson Koester, seconded by Trustee Harris. Motion passed 4-0.

**ANDY CHANGE – In Executive Director report, the first bullet point correct change “inputted” to “input”.**

**PUBLIC COMMENTS**

There were no public comments.

**STAFF REPORT**

**Executive Director – Andy Wildman**

- Lacrosse had its first official meeting here at the Village Office. The meeting was great. Officers were elected. Hugh Price will be the Chairman, Jerry and Amy Miller will be Co-Vice-Chairs. We have an inventory of their equipment; they will close the books by the next meeting and communicate in writing how they would like their funds used.
- GRD was awarded the Ohio Boating Education Grant. All equipment is their property for 10 years and then it becomes ours. Equipment includes canoes, computer, projector and training. We will need to get American Canoe Certification. This is a great opportunity for our programming, classes will begin next summer. At the next meeting we will need to pass a resolution to enter into contract with the Ohio Department Natural Resources Division of Water Craft.
- Granville Foundation Grant is due in January.

**Program Director – Lesa Miller**

- Basketball schedules, gym usage and troubleshooting various issues have taken a lot of time these past few weeks.



- December 10<sup>th</sup> is our Senior Dinner at the church. Charlene Lossing and the women's church group have made favors; Tim LaPontois and Tim Hughes are handling the cooking again this year. Spare Change, the barbershop quartet will be our entertainment. Hope all of you will come and help serve our Senior Citizens that evening, it is a lot of fun.

Administrative Assistant – Janet Gordon

- The bank account has been reconciled.
- Registration has been completed for UAN end of the year training on December 9<sup>th</sup>.

Marketing/Branding Specialist – Lara Benschoter

- Testing Rectrac and putting together list final issues by December 5<sup>th</sup>, we will then test for another week until December 19<sup>th</sup>. At that time we will market to our users.
- Basketball and Softball Clinics – Ideas for keeping these clinics free and continuing good PR would be to ask outside businesses to sponsor and provide services. This is something that should be facilitated by GRD staff and not committees. Fundraising by GRD staff is different than committees going out and fundraising.

#### NEW BUSINESS

- 2011 Budget – Director Wildman presented the report. New cost centers have been added for Lacrosse and Running Club on revenue and disbursement sides of the budget. Within Special Programming each program will also have cost centers to enable us to better track each program. Budget discussion was held. The 2012 Budget will be presented at the next meeting.

**ACTION - Andy, Kreston, Kraig – RVP recommendations for 2012.**

#### OLD BUSINESS

- Feasibility Study
  1. Conceptual Space List- The packet from Branstetter Carroll was reviewed.
  2. Project Schedule – According to the schedule we are in the Concept Plan. We will now begin to get documents and costs associated with the project.
  3. Burgess & Burgess Statagist – Director Wildman and Trustee Cannon attended a meeting with them. They said we were on the right track and really wouldn't need their services at this time. It was suggested we will need 18-24 dedicated volunteers to run a levy. Trustee Koester suggested we divide up the responsibilities and form committees to help in the Feasibility Study.



- 
4. Village Inheritance Tax – 1.9 million - We have not heard how the funds are going to be distributed. Steve Stillwell, Village Manager has said there will be an application process to apply. GRD should be prepared.

**ACTION – ANDY/FEASIBILITY COMMITTEE – divide up project.**

- RecTrac – A deadline date is in place for December 19<sup>th</sup> to go live. Lara thought it would be nice to have this be a GRD Christmas present to our users. The Google analytical report was given out by Lara.
- Communication Policy – Tabled.

**AGENCY PRIORTIZATION**

- 1 - Feasibility Study
- 1 – Program Cost Analysis
- 2 – Youth Sports
- 2 – Website/ Branding
- 2 – Partnership Development/Communication w/Partners
- 3 – Policy & Procedures

**COMMITTEE REPORTS**

- a. Finance – No report
- b. Governance / Compliance - No report
- c. Marketing / Branding – No report
- d. Strategic Planning – No Report
- e. Youth Sports – The GHS Varsity Boys Basketball Coach would like to have the GRD Rec Basketball teams play at half time of the games.

**TRUSTEE REPORTS**

- a. Chairperson Lodge – There will be another bridge meeting on Nov.29<sup>th</sup>, the estimated costs are less overall. Attended the Tree & Landscape Commission meeting where they were discussing Opera House Park
- b. Vice-Chairperson Koester – No report
- c. Trustee Barrett – No report
- d. Trustee Cannon – No report
- e. Trustee Harris – No report

**CALANDER REMINDER**

- 12/1/2011 – Regular Meeting – 6:30 p.m. at Village Hall
- 12/15/2011- Regular Meeting – 6:30 p.m. at Village Hall
- 1/5/2011 – Regular Meeting – 6:30 p.m. at Village Hall
- 1/19/2011 – Regular Meeting – 6:30 p.m. at Village Hall



---

MEETING ADJOURNED  
Adjourned at 9:30 p.m.

DRAFT