



**Regular Meeting Minutes**  
**Approved**  
**December 15<sup>th</sup>, 2011**

CALL TO ORDER: The meeting was called to order at 6:45 PM.

ROLL CALL:

Chairperson Lodge, Vice-Chairperson Koester, Trustee Barrett were present. Trustee Harris arrived at 6:50p.m. and Trustee Cannon at 6:54 p.m.

APPROVAL OF AGENDA

Motion to approve the agenda with by Vice-Chairperson Koester, seconded by Trustee Barrett. Motion passed 4-0.

REVIEW AND APPROVAL OF MINUTES

December 1st, 2011

Motion to approve the minutes with changes by Vice-Chairperson Koester, seconded by Trustee Harris. Motion passed 4-0.

ANDY Corrections – Executive Directors Report –

1st bullet point- delete the last sentence

4<sup>th</sup> bullet point – Correct spelling of Seth Patton

Correct spelling of negotiations

Remove the coma and replace with a period at the end of that line

Remove the next sentence about putting a levy on the ballot.

PUBLIC COMMENTS

There were no public comments.

FEASIBILITY STUDY PRESENTATION

A presentation was made by Pat Hoagland of Brandstetter Carroll.

STAFF REPORT

Executive Director – Andy Wildman

- A meeting with Nicole Jardell was held to discuss sports, the Babe Ruth program specifically.
- Sports Advisory Committee - We are working on coordinating yearly calendar dates. Two items being worked on are a Youth Sports Manual and how to handle requests for team placement.
- Grant Willis will start work Monday; he is home on holiday break for a couple weeks.



- Travel Basketball complaint about a specific coach. We did our due diligence, the assistant coach was contacted, officials and Coach Smith was talked to about our Code of Conduct. Expectations have been set.
- Baseball/Softball has a new name, The Ballpark League. Lara Benschoter and Marci Bennington are involved this year and things are moving along nicely.
- Basketball is getting a lot of positive feedback.

#### Program Director – Lesa Miller

- Advisory Meeting –The Advisory Board had good participation. The committee was updated on the feasibility study, Senior Dinner and Gingerbread Festival.
- Senior dinner was a success. We served about 120 people; Spare Change provided the entertainment this year. Thank you to Tim LePontois and Tim Hughes for cooking the dinner and to all the board members and advisory committee extended family members who were able to be there and help serve.
- Gingerbread Festival – There were 24 houses entered in the festival this year. We had over 1000 people go through the show during the Walking Tour at the Robins Hunter Museum.
- A meeting was held with the Skyhawks about summer programming for 2012.
- Director Wildman and Lesa Miller attended the Chamber Holiday Luncheon Wednesday.
- Met with Kevin Jarrett about gym use, all seems to be going well. GRD night for basketball has been set, January 27<sup>th</sup> and February 11<sup>th</sup> at the Girls and Boys games respectively.
- Janet Gordon and Lesa Miller will be putting together treats to give to the custodians at the schools, the Village, the Township and Police Department to say thank you and happy holidays.
- Holiday Hoops Basketball tournament will be coming up.
- Basketball and Wrestling pictures have been completed and went well this season.

#### Administrative Assistant – Janet Gordon

- UAN Training –UAN Year End Update was completed at the office online.

#### OLD BUSINESS

- a. Feasibility Study – Presentation was made by Pat Hoagland, Brandstetter Carroll.
- b. 2011 Budget – Chairperson Lodge –

The audit will be early in the year.

Levy - Chairperson Lodge has spoken with various people about a Bond Levy; we will need to budget money for an attorney to write the ballot language. Contacts have been made with other people to give advice and educate us on the process that will need to take place.

Process of Budget – The law says on or about January 1<sup>st</sup> we will need to pass a temporary budget. A permanent budget needs to be voted on by April 1st.

Director Wildman –

The 2012 budget was presented. Most activities now have specific line items in the program and sport categories. Medical Insurance and Capital Improvements are also reflected. There will be no program registration cost increases for 2012. A discussion was held about an Activities Director position, what are the risks might be for 2013 if levy does not



pass with additional fixed costs? At the 2<sup>nd</sup> meeting in January the budget for 2012 will be voted on.

**ACTION – KATE – Talk to Grant about job prospect.**

Motion by Trustee Koester to amend 2011 budget as presented, seconded by Trustee Harris. Motion passed 5-0.

Motion by Trustee Koester to approve the Temporary Budget for 2012, seconded by Trustee Harris. Motion passed 5-0.

c. Communication Policy – tabled.

d. OBEC Grant - Enter into Agreement – Resolution to enter into contract with Ohio Department of Natural Resources, Division of Watercraft, to offer Learn to Canoe classes and the Ohio Boating Education Course by Trustee Barrett, seconded by Trustee Cannon. Motion passed 5-0.

e. RecTrac – Lara Benschoter has been entering programs and testing the site. On December 19<sup>th</sup> an email will go out to the users. January 3<sup>rd</sup> on line registration will begin.

**NEW BUSINESS**

a. Granville Foundation Grant – Deadline date is January 1<sup>st</sup>, 2012. Baseball/Softball has put together a list.

ACTION – ANDY – Go to the priority list from the retreat, COTG -sound system and garden could be possibilities.

b. Acceptance of Donation – Motion to accept donation from Murphy Foundation of \$1500.00 for architect expenses by Chairperson Lodge, seconded by Trustee Cannon. Motion passed 5-0. Motion to accept donation of linens by Buckeye Linen, valued at \$23.75 for Senior Dinner by Chairperson Lodge, seconded by Trustee Cannon. Motion passed 5-0.

**Agency Prioritization -**

- 1- Feasibility Study
- 2- Youth Sports
- 3- Website/Branding
- 4- Partnership Development / Communication w/ Partners
- 5- Policy/Procedures

**Committee Reports**

- a. Finance – no report
- b. Governance / Compliance – no report
- c. Marketing / Branding – no report
- d. Strategic Planning – no report
- e. Youth Sports – no report

**Trustee Reports**



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- a. Chairperson Lodge – Trustee Barrett and Trustee Koester’s terms are up in March. They will need to be reappointed by the Village and School Board respectively. Talked with the treasurer for the Granville School District, Mike Sobul about Health Insurance. Contacted Mike Schmidt about collaborating on our Capital Campaign. He is happy to meet with the board.
  - b. Vice-Chairperson Koester - no report
  - c. Trustee Barrett - no report
  - d. Trustee Cannon – no report
  - e. Trustee Harris – no report

**CALANDER REMINDER**

- 1/5/2011 – Regular Meeting – 6:30 p.m. at Village Hall
- 1/19/2011 – Regular Meeting – 6:30 p.m. at Village Hall
- 2/2/2012 – Regular Meeting – 6:30 p.m. at Village Hall
- 2/16/2012 – Regular Meeting – 6:30 p.m. at Village Hall

**MEETING ADJOURNED**

Adjourned at 10:10 p.m.

DRAFT