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***Regular Meeting Minutes***  
***Approved***  
***November 1<sup>st</sup>, 2012***

CALL TO ORDER: The meeting was called to order at 6:30 p.m.

**ROLL CALL:**

Chairperson Lodge, Trustee Koester and Trustee Harris were present. Vice-Chairperson Cannon was not present at roll call arriving at 6:40 p.m. Trustee Barrett was absent.

**APPROVAL OF AGENDA**

Motion to approve the agenda by Trustee Koester, seconded by Trustee Harris. Motion passed 3-0.

**REVIEW AND APPROVAL OF MINUTES**

October 4<sup>th</sup> and October 18<sup>th</sup>, 2012

No changes were made to the minutes, motion to approve the October 4<sup>th</sup> and October 18<sup>th</sup> minutes by Trustee Koester, seconded by Trustee Harris. Motion passed 4-0.

**PUBLIC COMMENTS**

There were no public comments.

**STAFF REPORT**

- a. Executive Director – Andy Wildman
  - o A meeting with Field Hockey representatives was held to discuss joining the GRD next year for grades 5/6 and 7/8 girls.
  - o There is a Little League Meeting Sunday in Cambridge. Grant Willis, Eric Winters, and I will join be attending the meeting with
- b. Program Director – Lesa Miller
  - o Dog Park volunteer work day will be Sunday Nov. 11<sup>th</sup>. Denison students have volunteered to help.
  - o Tackle Football and Cheerleading end of season party was Sunday. Coach JR Wait stopped by to congratulate the teams on a great season.
  - o Gingerbread Festival will begin in November; a new banner has been purchased to hang at the Robbins Hunter Museum.
  - o Community wide program, “Turn off your Screen Week” will be April 28- May 4. The GRD will be participating and helping to organize along with other organizations in the community.
- c. Marketing Specialist – Lara Benschoter
  - o Researching ways to resolve the problems we are having sending bulk emails. Mail Chimp appears to be the cost economical solution. The fall end of season surveys



will be sent using Mail Chimp as a test run. The fee for the software is approximately \$30.00 per month. Trustee Koester suggested we set-up a meeting with Sync to discuss the problem and find a solution.

## NEW BUSINESS

Executive Director Wildman requests approval to pay M&H Screen Printing \$5,628.00 for soccer uniforms. Motion made by Trustee Harris, seconded by Trustee Koester to approve the disbursement of \$5,628.00 to M&H Screen Printing. Motion passed 4-0.

## AGENCY PRIORITIZATION

1. Feasibility Study
2. Youth Sports
3. Website / Branding
4. Partnership Development / Communication w/ Partners
5. Policy & Procedures

## COMMITTEE REPORTS

- a. Finance – September Y-T-D Financials  
Budget changes were presented.

Account Number	Account Name	Budget	Amended
1000-592-397-2007	Wildwood Park	\$4,500.00	\$5,000.00
1000-592-397-2009	Spring Valley	\$500.00	\$1,000.00
1000-310-420-1300	Flag Football	\$1,250.00	\$1,750.00
1000-310-420-1619	Supplies	\$750.00	\$1,000.00

Motion to approve the budget changes as presented by Director Wildman was made by Trustee Koester, seconded by Trustee Harris. Motion passed 4-0.

- b. Governance / Compliance – no report
- c. Marketing / Branding - no report
- d. Strategic Planning – no report
- e. Youth Sports – no report

## TRUSTEE REPORTS

- a. Chairperson Lodge – no report
- b. Vice-Chairperson – no report
- c. Trustee Barrett – no report
- d. Trustee Harris – no report
- e. Trustee Koester – no report



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CALENDAR REMINDER

12/6/2012 – Regular Meeting – 6:30 p.m. at Village Hall  
12/20/2012 – Regular Meeting – 6:30 p.m. at Village Hall  
1/3/2013 – Regular Meeting – 6:30 p.m. at Village Hall  
1/17/2012 - Regular Meeting – 6:30 p.m. at Village Hall

MEETING ADJOURNED at 7:30 p.m.

Submitted by LAM