



Regular Meeting Minutes

February 20, 2014

Approved

CALL TO ORDER

The meeting was called to order at 8:30 PM

ROLL CALL

Chairperson Lodge, Vice-Chairperson Cannon, Trustee Barrett, Trustee Klaus and Trustee Koester were all present.

APPROVAL OF AGENDA

Motion to approve the Agenda by Trustee Koester, second by Trustee Cannon.

Motion passed 5-0.

APPROVAL OF MINUTES

Motion to approve minutes by Trustee Cannon, second by Trustee Klaus. Motion passed 5 -0.

PUBLIC COMMENTS

There were no public comments.

STAFF REPORTS

6a. Executive Director

- Executive Director Andy Wildman reported that he had a productive meeting with Village Manager Steve Stilwell and Village Service Director Terry Hopkins about the 2014 Mowing Contract.
- The end of the season Rec Basketball Tournament is going well. There is new format this year, Chris Skidmore and Blake Manning have done a great job implementing the change. Finals are this weekend and will be played at Denison Univ. on Sunday.
- The Ohio Parks and Recreation Conference had many good sessions this year.
- The staff meeting this week was exciting, many new programs and events for 2014 are being worked. Lesa and Blake will update the Board.

NEW BUSINESS

7a. At-Large Trustee Appointment

Three applications were submitted, interviews have been completed. This will be discussed in Executive Session.



7b. 2014 Employee Compensation Rates

Referring to page 19 of the GRD Budget, Chairperson Lodge reported that a 2.5% pay increase is in keeping with those of Granville Village and Township.

Motion by Trustee Koester to give full-time employees a 2.5 pay increase, pay will be retroactive. Janet Gordon's hourly pay will increase to \$13.50 per hour. Motion seconded by Trustee Klaus.

Motion Passed 5-0.

7c. Lesa Miller – Program Director

- Summer Camps will be held this year at Infirmary Mound Park, Granville. It is a Licking County Park. We have had several meetings with Jess Henning, Licking Park District Program Director to work out details. 4 weeks of camps will be offered for children ages 8 – 12. Residents and non-residents will be able to attend camps.
- Turn Off Your Screen Week activities will be May 4 – 10. The GRD will be hosting the Kick-off Event with the LPD at infirmary Mound Park for a family fishing event and canoeing. Then on the last day, May 10th, we will hold an equipment swap during the Granville Garage Sale.
- Many other community events will be held, including the Annual Ester Egg Hunt, an Earth Day Celebration, Volunteer Thank-you event, 4th of July activities including Bingo and the Great Granville Picnic and the Concert on the Green Series.

7d. Blake Manning – Intern

The application for the June 7th, 2014, 5K Event has been submitted to the Village of Granville for approval. Blake has spoken with Eric at Premier Racing, they are able to provide chip timing and provide runner bibs. He is still working on a theme for the race. Sponsors will be sought.

7e. Resolution 2014-005

This is the last payment to Vermont Systems for the initial implementation of the computer program.

Motion by Trustee Koester to pay the invoice for \$6,423.74 to Vermont Systems.

Second by Trustee Barrett Motion passed 5-0

7f. Resolution 2014-006

Payment to BSN will complete items purchased for the 2014-14 basketball season.

Motion by Trustee Klaus to pay the BSN invoice in the amount of \$8,994.24.

Second by Trustee Koester. Motion passed 5-0

Old BUSINESS

8a. 2014 Mowing Contract

Legend Lawn and Landscape, the 2013 mowing vendor, reached out to the GRD and Village of Granville about the mowing contract for 2014. The Owner Mike Chandler wanted to keep the



contract for 2014. After some discussion the parties settled on an increase of 5% over last year's contract. Legend will cut all of the Village and GRD areas. At Bryn Du, the GRD will pay for cutting the front lawn, the Village will pay for cutting the hill in front of the mansion and areas north.

Discussion was held about future GRD use of facilities at Bryn Du Mansion. Trustee Barrett and Andy will set up a meeting with Village Manager Steve Stilwell and Mayor Melissa Hartfield to begin a conversation about facility use.

8b. Fiscal Officer Job Description

Chairperson Lodge is currently the GRD Fiscal Officer; however, after he leaves the Board of Trustees, we will need to hire someone to fill the Fiscal Officer position. The position currently has a budgeted line item of \$7,800.00 annually; however the board will approve the pay with a Resolution once someone is hired. It was decided that the position should be posted with applications to be submitted by March 5, 2014.

Motion by Trustee Koester to post the Fiscal Officer position, applications due by March 5th, 2014. Second by Trustee Klaus, Motion passed 4-0. Chairperson Lodge abstained.

Meeting adjourned at 10:00PM.

Minutes submitted by LAM