



***Regular Meeting Minutes
September 18th, 2014
GEVS Board Room
Approved***

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL

Chairperson Kraig Koester, Trustee Hugh Masterson and Trustee Fred Wolf were all present. Vice-Chairperson Barrett and Trustee John Klaus arrived at 6:25.

APPROVAL OF AGENDA

Motion to approve the agenda by Trustee Masterson, seconded by Trustee Wolf.
Motion passed 3-0.

APPROVAL OF MINUTES

Motion to approve minutes with the meeting location added to the heading by Trustee Wolf, seconded by Trustee Masterson.
Motion passed 3-0.

PUBLIC COMMENTS

COTG UPDATE – Dena McKinley, COTG Committee Chairperson

- This was the 34th year of the concert series. Originally there were 6 concerts and it has been expanded to 8 concerts over the years.
- The venue changed in 2003 from the backyard of Monamoy to the present location of the Fine Arts Quad on the lower campus of Denison University.
- Paul Treece was the committee chairperson from 1981 to 2006. From 2006 to the present Dena McKinley and her committee have organized the concerts.
- Class Acts out of Columbus books all the concerts in the series.
- There is a \$25,000.00 budget. Sponsorships were added about 3 years ago. Pricing for the different bands all vary.
- The committee takes suggestions from community members as well as input from the committee members and those attending the Ohio Arts Presenters Network conference in October. The goal of the committee is to provide a wide variety of music for the community.



- The children's concert have not been a draw the last few years.
- The board asked if there is an opportunity out there for additional sponsorships and the ability to provide food at the concert. Dena will pursue those options.

FINANCIAL REPORT

- The 2nd half of the county levy money was received. \$425,000.00 was projected. A breakdown was requested to see how much is from delinquent funds.
- The audit has been completed. We are still working on a few items with them.
- Rollover funds in the past have been 2 to 3 months or 15%. When completing grants we refer to it as a carryover enabling us to be fiscally responsible. These funds cover our minimal funds policy of 15%.
- Fiscal Officer Lodge cautions to watch costs when adding administration and look at what the percentage of the total budget it is and to understand the baseline for offerings and costs associated with them. Every program that comes under the GRD should be looked at financially.

STAFF REPORT

Executive Director: Andrew Wildman

- Report is within the body of the agenda.

Program Director: Lesa Miller

- Chili Cook-off/Fall Harvest Festival will be Saturday, September 27th, 2014. It will be held at Opera House Park this year as the Granville Inn is closed for renovation. If anyone is available to help please let Lesa know. Trustee Masterson and Wolf responded that they were planning to be there Saturday morning.
- International Walk to School Day will be October 8th, 2014.
- Fall programming is underway. We have GES & GIS Chess Club, SAT Turbo Bootcamp and Cheerleading.
- We would like to partner with the Library for a project that will kick off "Turn off Your Screen Week". Free Little Libraries would be built and placed in the parks to promote reading. These little libraries would remain on the parks until the end of summer, then auctioned off. Lesa has provided information in your packets.
- The board would like to see one placed at Bryn Du Mansion rather Spring Valley Nature Preserve. It might be more assessable and less likely to be vandalized in that location.

Youth Sports Director: Chris Skidmore

- Preparing for the winter sports, basketball and wrestling.
- Alan Varrasso will be the basketball commissioner.



- Player evaluations for youth basketball will be conducted by Coach Tettters and Coach Zeanah.
- Mark Atchison will be helping with the youth wrestling program this year. Chris plans to be more involved.
- Bryn Du Mansion has been a good place for the Flag football program.
- Sub-committee topics for youth sports - tackle coaches need more coaching instruction implemented.
- Late fee of \$15.00 has been added to RecTrac.

NEW BUSINESS

a. Part-Time Program Assistant

- Andy presented a PowerPoint covering the organizational work chart and where staff additions could be made.
- Conversation was held surrounding areas where we struggle, communication, commissioners and time management.
- Who do we find to help sustain a good product? The expectations of the community define what product we push out and who would be a good fit.
- Andy suggests a part time person to begin with, 24 hours maximum. Mark Brown a retired Athletic Director for Reynoldsburg and lives in Granville could be a candidate.
- Trustee Barrett requested to see numbers and a list of job expectations, roles and responsibilities between Chris and the new staff person.

b. Coaches Manual

- Would like to have the trustees look more closely at the document and have discussion during Youth Sports Committee meeting.
- The manual will be presented at the next meeting, October 16th, 2014.
- Commissioners work for GRD and Chris Skidmore directs them.

ACTION: Chris add date and version to the manual.

c. Donation

- Motion to accept a donation from Moundbuilders General Dentistry in the amount of \$500.00 from the mouth guard program by Vice-Chairperson Barrett, second by Trustee Wolf. Motion passed 5-0.

OLD BUSINESS

a. GRD Collaboration

- A pre-meeting was held with Steve Stilwell Granville Village Manager, concerning the Bryn Du Mansion,. More progress has been made.



- We are looking at using 100 hours a month in the Fieldhouse, with the rental fee being \$20.00 an hour instead of \$35.00 an hour.
- The Village will pay for the mowing at Bryn Du next year.
- 2015 budget will have a new line item, Bryn Du Mansion and maintenance.
- Fiscal officer, Justin Lodge and Andy will begin working on the budget and have a draft at the next meeting.
- Vice-Chairperson Barrett expresses concern that we will always be renters. Are there a number of hours that could be free and we then pay over and above that number?

ACTION: Andy and Kate will try to have another meeting with Steve Stilwell and the mayor.

Committee Reports

- Finance / Personnel – no report
- Governance / Compliance – no report
- Marketing / Branding – no report
- Strategic Planning – community Calendar dates have been submitted.
- Youth Sports – no report

Trustee Reports

- Vice-Chairperson Barrett – no report
- Trustee Klaus – no report
- Chairperson Koester – RVP Bridge has been washed out several times and the bank has receded 4'. Pylons will be put in to stabilize the banks
- Trustee Masterson – no report
- Trustee Wolf – no report

Calendar Reminders

September 18th, 2014	6:00 pm	Board of Trustee Mtg.	GEVS Board Room
October 2nd, 2014	6:00 pm	Strategic Planning – Barrett/Koester	GEVS Board Room
	6:30 pm	Gov. & Comp. – Masterson/Koester	GRD Conference Rm
	7:00 pm	Mrtg. & Brand. –Klaus/Wolf	GEVS Board Room
	7:30 pm	Fin. and Per. – Barrett/Wolf	GRD Conference Rm
	8:00 pm	Youth Sprt – Klaus/Masterson	GEVS Board Room



October 16 th , 2014	6:00 pm	Board of Trustee Mtg.	GEVS Board Room
November 6 th , 2014	6:00 pm	Strategic Planning – Barrett/Koester	GEVS Board Room
	6:30 pm	Gov. & Comp. – Masterson/Koester	GRD Conference Rm
	7:00 pm	Mrtg. & Brand. –Klaus/Wolf	GEVS Board Room
	7:30 pm	Fin. and Per. – Barrett/Wolf	GRD Conference Rm
	8:00 pm	Youth Sport – Klaus/Masterson	GEVS Board Room
November 20 th , 2014	6:00 pm	Board of Trustee Mtg.	GEVS Board Room

Meeting adjourned

Minutes submitted by jfg