



**August 16<sup>th</sup> 2018**  
**GEVS Board Room**  
**Approved**

## CALL TO ORDER AND PLEDGE OF ALLEGIANCE

### 1. ROLL CALL

Chairperson Klaus, Vice Chair Masterson, Trustee Richards and Trustee Brian Costa were present. Trustee Costa left at 6:30PM to coach football.

### 2. OATH OF OFFICE: John Kronk

John Kronk took the Oath of Office as GRD Trustee with the term ending March 2020.

### 3. APPROVAL OF AGENDA

Motion to approve the agenda with numbering change by Trustee Costa, second by Chairperson Klaus. Motion passed 5-0.

### 4. APPROVAL OF MINUTES

Motion to approve the June 21<sup>st</sup> minutes with one change by Vice Chair Masterson, seconded by Trustee Costa. Motion passed 5-0.

### 5. PUBLIC COMMENTS: There were no public comments

### 6. STAFF REPORTS

#### a. Program Director – Lesa Miller

- Fall program card will be completed soon and will be sent to the Marketing and Branding Committee for review. We are also adding events to the October Programming Card which publicizes community events in October with other organizations in the community.
- We have our last Concert on the Green this weekend, they have been well attended and the new stage at Bryn Du has been a great addition to the venue.
- The Wildwood Playground Dedication is Saturday August 25<sup>th</sup> at 5:00PM. The brick and paver pathway will be completed, there will be light refreshments, the GHS drum line will perform and the ceremony will end with a ribbon cutting by Ben Yeater and Todd Londot. John Klaus will be speaking on behalf of the GRD Trustees, please attend if you can!
- Rec Trac migration is still planned for the week of September 10<sup>th</sup>. We will have a consultant from Vermont Systems here to do the system migration and do limited staff training.



b. Maintenance Director – Bobby Vahalik (Andy reported)

- The staff has been working hard at all the parks. Much time has been spent lining fields at multiple locations for field hockey, flag and tackle football, fall lacrosse and soccer. We have had many positive comments on how great everything looks this fall.
- It has been challenging to keep up with everything since we lost the Job and Family Service workers, but Terek is working part time and is doing a great job.
- The repair to the truck turned out to not be significant.
- Having the use of the Gator has been extremely helpful.

c. Fiscal Officer – Justin Lodge

- The final audit report is not back yet but will share the results when it comes. There were a few procedural items that need to be addressed but the numbers were good.
- Justin provided a one-page financial report tonight. This will be the new format moving forward, it is a more streamlined look and easy to see the big picture. It shows the yearly budget, plus income and expense flow for particular line items. This report was generated as of July 31, 2018 so some of the team sport registration income is not reflected and we still have an additional tax disbursement to collect.

d. Youth Sports Supervisor – AJ Gaul (Andy reported)

- AJ is learning quickly and doing a great job, he is responsive to emails and phone calls and there has been positive feedback already.
- One item he will begin working on is cost recovery for team sports.

e. Executive Director – Andy Wildman

- Looking forward to working on strategic planning now that we have a full complement of GRD Board Members.
- Trustees, please send bio information and pictures if needed so that the web-site can be updated.

## 7. NEW BUSINESS

a. Resolution 2018-44- Staff Appointment – Lara Benschoter - \$15.00/hour

Lara has been working as a contractual employee and is now moving to an employee status. It is helpful to have her in the front office, has a great knowledge of RecTrac and works well with the rest of the staff.

Motion by Chairperson Klaus to approve Lara Benschoter to employee status at \$15.00 /hour, second by Trustee Richards, Motion was approved 4 – 0.



b. Rotary Pavilion Update

Andy reported that the Rotary Board Meeting was very positive this morning. The next step will be setting up meetings with architectural and sanitary engineers.

8. COMMITTEE REPORTS

- a. Facilities
- b. Finance, Personnel & Governance
- c. Marketing / Branding
- d. Strategic Planning
- e. Youth Sports

9. Executive Session - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Enter Roll call:

- a. Chairperson Klaus YES Trustee Costa NO Trustee Kronk YES  
Vice Chairperson Masterson YES Trustee Richards YES
- b. Exit Roll call:
  - c. Chairperson Klaus YES Trustee Costa NO Trustee Kronk YES  
Vice Chairperson Masterson YES Trustee Richards YES

10. Adjourn

Calendar Reminders

- August 16<sup>th</sup>
- September 6<sup>th</sup>
- September 20<sup>th</sup>
- October 4<sup>th</sup>
- October 18<sup>th</sup>
- November 1<sup>st</sup>
- November 15<sup>th</sup>
- December 6<sup>th</sup>
- December 20<sup>th</sup>