



*Granville Recreation District
Working Meeting Minutes
November 5th, 2020
GEVS Administration Building
6:00 p.m.
Approved*

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Vice-Chairperson John Kronk, Trustee Brian Costa, and Trustee Katie Richards were all Present. Chairperson John Klaus arrived at 6:20. Trustee Brian Costa was absent.

3. PUBLIC COMMENTS

There were no questions or comments.

4. NEW BUSINESS

a. Finance / Levy Collection Update

- Funds will be received as we do the current 1 mill levy
- There will be some extra costs associated with putting the levy on the ballot, it should be minimal
- First advance of these funds will be early March
- Certification will happen in the next few weeks

b. Resolution 2020-18 – Budget Amendment – Middle School Comp. Cheer

c. <u>Account Name</u>	<u>Account Number</u>	<u>Budget</u>	<u>Amended Budget</u>
Middle School Comp. Cheer	1000-310-420-2600	\$0	\$5,000

- This is a program we recently took on it will be run like Archery, the Athletic Boosters have sent a check to help off set paying the advisor and supplies

Motion to approve the budget amendment for MS Competition Cheer by Trustee Costa, seconded by Trustee Richards. Motion passed 3-0.

5. OLD BUSINESS

a. Capital Phase

I. Projects

- We are going to start communications about phasing projects

II. RFP

- We are not required to have RFP's, it would be best to have.
- We will be looking for grants and matching funds

III. PNB Loan

- We will be talking to PNB about setting up a Capital loan to be paid back over 5 years

b. Operating

I. Budget Preparation



- Workbooks will be gotten out to staff soon to begin 2021 budget process
- There will be a program fee freeze for 2021
- II. By-law / Policy and Procedure Review
 - There are Trustees up for re-election, you will be contacted as to your intend for the future
- III. Job Descriptions
 - These have not been reviewed for several years, they will be looked at this year
- IV. Employee Evaluations
 - Trustee Klaus will be helping in making adjustments to the current descriptions
- V. Salary / Compensation Evaluation
 - We will be reviewing salary compensation, Andy will reach out to community partners about salary and other benefits
- VI. Employee Hiring
 - We will be moving forward with consideration of new hires, cognoscente that this is a 5 year levy and where we will be in 5 years to continue if we add staff
 - Gaps need to be filled, directors need to direct more and have staff to help facilitate sports and programs

c. Cares Act Update

- Andy is working with Ken Oswald at the County, Herb Koholer of the Village and Bryn Bird from the Township on putting together the list of items to be submitted for Cares Act funds
- The Village and Township have committed to \$12,000 each.

d. COTG

- It is important to find a way to have concerts in 2021

6. STAFF REPORTS

- Veterans Day Lunch will be Wednesday Nov. 11th at the LCC Senior Center, GRD will be providing g the food
- Gingerbread Festival will be virtual this year

7. TRUSTEE REPORTS

- Chairperson Klaus thanked John Kronk for taking the lead on the levy, great things to come

8. ADJOURN

Motion to adjourn by Trustee Costa, seconded by Trustee Richards

Working Meeting Dates:

December 3rd

Regular Meeting Dates

November 19th

December 17th



*All meetings will take place at the GEVS Administration building at 6pm unless otherwise noted.