



**Granville Recreation District  
Program Application  
(One Form Must Be Completed for Each Program)**

Instructor Name: \_\_\_\_\_

Instructor Phone Number: \_\_\_\_\_

Instructor Email: \_\_\_\_\_

Program Season:      SPRING                      SUMMER                      FALL                      WINTER

Name of Program: \_\_\_\_\_

Dates/Times Requested: \_\_\_\_\_

Program Age Group: \_\_\_\_\_

Proposed Program Fee: \_\_\_\_\_      Min # Participants: \_\_\_\_\_      Max # Participants: \_\_\_\_\_

Program Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Facilities List**

Granville High School Classroom  
Granville High School Commons  
Granville High School Gym  
Granville Middle School Classroom  
Granville Middle School Gym  
Granville Intermediate School Gym  
Granville Intermediate School Library

Granville Elementary School Gym  
Granville Elementary School Library  
McPeck Lodge  
Racoon Valley Park  
Spring Valley Park  
Wildwood Park  
Other (Please specify)

Facility Choice # 1: \_\_\_\_\_

Facility Choice #2: \_\_\_\_\_

Facility Choice #3: \_\_\_\_\_

Instructor Experience (**NEW INSTRUCTORS ONLY**): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Professional Reference (**NEW INSTRUCTORS ONLY**):

Name: \_\_\_\_\_ Position: \_\_\_\_\_ Phone: \_\_\_\_\_

#### **General Notes**

- Submitting a Program Application does not guarantee program acceptance. The GRD will be in contact with all potential instructors about whether their application is accepted.
- One form must be completed for each program.
- In order to be an instructor for The Granville Recreation District you will be required to complete a police background check. Program applications have to be accepted before a background check is performed.

#### **Instructor Expectations**

- Communicate my expectations about the class/activity to my students and their parents (if students are minors).
- Ensure that my students are supervised by myself or another designated adult and never allow my minor students to be left unattended or unsupervised.
- Use reasonable effort to ensure that any equipment used by my students is safe.
- Refrain from using alcoholic beverages, illegal substances or tobacco in direct supervision of my students.
- Never physically, verbally, or mentally harms student in my class

#### **Disciplinary Action**

Violations to instructor expectations and all other incidents where a complaint has been received may result in disciplinary action which may include up to immediate dismissal/suspension. All disciplinary actions will be determined by the GRD director.

**Please return completed applications to the following:**

**Attn: Juli Pintz, Program Director**

**PO Box 483 Granville, OH 43023**

**[jpintz@granvillerec.org](mailto:jpintz@granvillerec.org)**

*Form updated 1.24.2023*