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**Granville Recreation District  
Working Meeting  
March 23<sup>rd</sup>, 2023  
6:00 p.m.  
Approved**

**1. Call to Order and Pledge of Allegiance**

**2. Roll call**

Vice-Chairperson Greg Lott, Trustee Brian Costa, Trustee John Klaus and Trustee Stacy Schroder were all present.

**3. Minutes**

**a. 2.16.2023**

Motion to approve meeting minutes for February 16<sup>th</sup>, 2023 by Trustee Klaus, seconded by Trustee Costa.  
Motion passed 4-0.

**4. Election of Officers**

Trustee Klaus made a motion to nominated Vice-Chairperson Lott to be Chairperson and Trustee Costa to be Vice-Chairperson. Motion passed 4-0.

**5. Public Comments**

**All persons wishing to speak publicly must have signed-in and have completed the requested information on the sign-in sheet. Speakers may speak for a maximum of 5 minutes unless permitted to speak longer by the Chair, and only on subjects that are material to the business of the Granville Recreation District. The chairperson reserves the right to amend the aforementioned time limit if necessary for the expediency of the meeting or appropriateness of comments**

**6. New Business**

**a. Resolution 2023-13 - Authorize Payment to V3 - \$7,660.00**

**b. Resolution 2023-14 - Authorize Payment to Beltwood Processing – 12,000.00**

**c. Resolution 2023-15 - Authorize Payment to Cardmember Services - \$8,497.27**

Motion to approve payments for Resolution 2023-13, Resolution 2032-14 and Resolution 2023-15 by Vice Chairperson Costa, seconded by Chairperson Lott. Motion passed 4-0.

**d. Resolution 2023-16 - Appropriate \$60,425.00 to 1000-320-520-0000 (Capital - Maintenance Equipment) from the unappropriated budget**

This is for the purchase of a Chevy Silverado truck for the maintenance department.

Motion to appropriate funds to the Capital - Maintenance Equipment fund by Trustee Klaus, seconded by Trustee Schroder. Motion passed 4-0.

**e. Resolution 2023-17 - Authorize Payment to Coughlin Automotive - \$60,425.00**

Motion to appropriate funds to the Capital - Maintenance Equipment fund by Trustee Klaus, seconded by Trustee Schroder. Motion passed 4-0.



**f. Resolution 2023-18 - Enter into a contract with Class Acts for 2023 COTG Series**

**g. Resolution 2023-19 - Authorize payment to Class Acts - \$15,125.00**

Motion to enter into contract with Class Acts for the 2023 COTG Series and make payment to Class Acts in the amount of \$15,125.00 by Chairperson Lott, seconded by Vice-Chairperson Costa. Motion passed 4-0.

**h. Resolution 2023-20 - Authorize payment to Green Velvet - \$5,511.60**

Motion to make payment to Green Velvet for field dirt by Vice-Chairperson Costa, seconded by Chairperson Lott. Motion passed 4-0.

**i. Resolution 2023-21 – Authorize Payment – to Beacon Athletics \$6,573.00**

**i. \$6,000 in check**

**ii. \$573 on credit card**

Motion to make payment to Beacon Athletics for portable pitching mounds by Trustee Klaus, seconded by Trustee Schroder. Motion passed 4-0.

**j. Resolution 2023-22 – Authorize Payment – to Ares Sportswear \$5,442.50**

Motion to pay Ares Sportswear for Babe Ruth uniforms in the amount of \$5,442.50 by Vice-Chairperson Costa, seconded by Chairperson Lott. Motion passed 4-0.

**7. Old Business**

**a. GRD Project Meeting Update**

Andy reviewed his presentation for the upcoming meeting with the Village and OSU meeting on March 30<sup>th</sup>

**8. Trustee Update**

**9. Staff Update**

**a. Legislative Update**

**b. Relocation Analysis**

- Andy has looked at numerous locations for relocation
- Bryn Du 2<sup>nd</sup> and 3<sup>rd</sup> floors, LMH on Weaver Dr. and Tamarack Dr. in Newark all just don't work either not enough space or costly
- St. Luke's Parish House is move in ready, 3 years with an additional 3 years if needed
- SVNP House is off the table, right now it is going to be used as climate-controlled storage
- GRD needs to be fiscally responsible in deciding on the new office space

**c. Financial Update**

- Year End is complete, we ended up \$157,818.00 to the plus
- Youth sports really good year, we did \$275,000 for the year, with personnel \$237,000
- Programming also had a good year, \$222,000 for the year, with personnel \$161,000
- We were slightly under budget in Maintenance.
- 2023 is off to a good start.



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**10. Executive Session:** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing

**Roll call - Enter**

Vice-Chairperson Lott \_\_\_ Trustee Costa \_\_\_ Trustee Klaus \_\_\_ Trustee Schroeder \_\_\_

**Roll call - Exit**

Vice-Chairperson Lott \_\_\_ Trustee Costa \_\_\_ Trustee Klaus \_\_\_ Trustee Schroeder \_\_\_

**11. Policy and Procedure Manual Amendment**

- a. **Resolution 2023-23 – Amend GRD Policy and Procedure Manual – Policy Number 4.45 PTO and approve supplemental PTO for Juli Pintz, GRD Program Director**

**Adjourn**



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### ***Working Meeting Schedule***

#### **Meeting Dates:**

April 6<sup>th</sup>  
May 4<sup>th</sup>  
June 1<sup>st</sup>  
July 6<sup>th</sup>  
August 3<sup>rd</sup>  
September 7<sup>th</sup>  
October 5<sup>th</sup>  
November 2<sup>nd</sup>  
December 7<sup>th</sup>

#### **Regular Meeting Schedule:**

#### **Meeting Dates:**

April 20<sup>th</sup>  
May 18<sup>th</sup>  
June 15<sup>th</sup>  
July 20<sup>th</sup>  
August 17<sup>th</sup>  
September 21<sup>st</sup>  
October 19<sup>th</sup>  
November 16<sup>th</sup>  
December 21<sup>st</sup>

***\*All meetings begin at 6 pm and take place at the GRD Office***



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***Appendix A: Resolution Log***

***Resolution 2023-01 - Appoint a Fiscal Officer.***

***Resolution 2023-02 - Authorization for the Fiscal Officer to request advances from the County Auditor on Real Estate and Personal Property Tax Revenue in the year 2023***

***Resolution 2023-03 - Establish regular meeting dates, times, and location***

***Resolution 2023-04 - Establish purchasing agents***

***Resolution 2023-05 - Contract Approval Clear Cut - \$12,000.00***

***Resolution 2023-06 - Authorize Payment to Cardmember Services - \$6,614.28***

***Resolution 2023-07 - Fund Transfer \$25,000 from 1000 (General Fund) to 4901 (Capital Improvement Fund)***

***Resolution 2023-08 - Authorize Payment to Rec Desk - \$6,300.00***

***Resolution 2023-09 - Fund Transfer \$75,000 from the General Fund (1000) to the Capital Improvement Fund (4901)***

***Resolution 2023-10 - Authorize Payment to R & R Contracting \$61,174.17***

***Resolution 2023-11 - Authorize Payment to YMCA \$7,850***

***Resolution 2023-12 - Authorize Payment to cardmember services \$6,554.01***