



**Granville Recreation District  
Meeting Minute  
August 3<sup>rd</sup>, 2023  
6:00 p.m.  
Approved**

**1. Call to Order and Pledge of Allegiance**

**2. Chairperson Lott A Vice-Chairperson Costa X Trustee Fox A Trustee Klaus X Trustee Schroeder X**

**3. Minutes**

**a. July 27<sup>th</sup>, 2023**

**Motion to approve as submitted by Trustee Klaus, seconded by Trustee Schroeder, Vote 3-0**

**4. Public Comments**

All persons wishing to speak publicly must have signed in and have completed the requested information on the sign-in sheet. Speakers may speak for a maximum of 5 minutes unless permitted to speak longer by the Chairperson and only on subjects that are material to the business of the Granville Recreation District. The chairperson reserves the right to amend the time limit if necessary for the expediency of the meeting or appropriateness of comments.

**5. New Business**

**Resolution 2023-39 – Staff Appointment**

**a. Tristan Hayes – Part-time Maintenance Assistant \$13.00 (effective 7.22.2023)**

**Director Wildman explained that Mr. Hayes had done a good job with the Licking County Jobs and Family Services as part of a job program. The program is ending, and we need an additional part-time worker as we have lost a couple part-time maintenance employees.**

**Motion to approve as submitted by Vice-Chairperson Costa, seconded by Trustee Klaus, Vote 3-0**

**Resolution 2023-40 – Authorize payment to**

- a. Cardmember Services \$8,767.64**
- b. Riddell - \$7,228.95**
- c. V Services - \$5,050.00**

**Motion to approve as submitted by Trustee Klaus, seconded by Vice-Chairperson Costa, Vote 3-0**

**6. Trustee Update**

**Nothing Significant to Report**



---

## **7. Staff Update**

**Director Wildman had the following updates:**

- **Fall Sports are getting ready to begin**
- **Completing the beginning phases of the LCL Youth Football 2012 Season**

**Adjourn**

**Motion to approve as submitted by Vice-Chairperson Costa, seconded by Trustee Klaus, Vote 3-0**

### **Working Meeting Schedule**

**Meeting Dates:**

August 3<sup>rd</sup>  
September 7<sup>th</sup>  
October 5<sup>th</sup>  
November 2<sup>nd</sup>  
December 7<sup>th</sup>

### **Regular Meeting Schedule:**

**Meeting Dates:**

August 17<sup>th</sup>  
September 21<sup>st</sup>  
October 19<sup>th</sup>  
November 16<sup>th</sup>  
December 21<sup>st</sup>

***\*All meetings begin at 6 pm and take place at the GRD Office***



**Appendix A: Budget Amendment**

**Resolution 2023-27 – Budget Amendment**

<b><i>Account Name</i></b>	<b><i>Account Number</i></b>	<b><i>Budget</i></b>	<b><i>Amended</i></b>
<b><i>3<sup>rd</sup> / 4<sup>th</sup> Lax</i></b>	<b><i>1000-310-420-1911</i></b>	<b><i>\$2,554.00</i></b>	<b><i>\$3,204.00</i></b>
<b><i>5<sup>th</sup> / 6<sup>th</sup> Lax</i></b>	<b><i>1000-310-420-1912</i></b>	<b><i>\$3,475.00</i></b>	<b><i>\$4,250.00</i></b>
<b><i>Club Soccer</i></b>	<b><i>1000-310-420-1450</i></b>	<b><i>\$5,800.00</i></b>	<b><i>\$9,800.00</i></b>

***Explanation: The budget amendments are related to increasing costs from supplies, and additional enrollment, and are covered by registration fees.***

**Appendix B: Resolution Log**

**Resolution 2023-01** - Appoint a Fiscal Officer.

**Resolution 2023-02** - Authorization for the Fiscal Officer to request advances from the County Auditor on Real Estate and Personal Property Tax Revenue in the year 2023

**Resolution 2023-03** - Establish regular meeting dates, times, and location

**Resolution 2023-04** - Establish purchasing agents

**Resolution 2023-05** - Contract Approval Clear Cut - \$12,000.00

**Resolution 2023-06** - Authorize Payment to Cardmember Services - \$6,614.28

**Resolution 2023-07** - Fund Transfer \$25,000 from 1000 (General Fund) to 4901 (Capital Improvement Fund)

**Resolution 2023-08** - Authorize Payment to Rec Desk - \$6,300.00

**Resolution 2023-09** - Fund Transfer \$75,000 from the General Fund (1000) to the Capital Improvement Fund (4901)

**Resolution 2023-10** - Authorize Payment to R & R Contracting \$61,174.17

**Resolution 2023-11** - Authorize Payment to YMCA \$7,850



**Resolution 2023-12 - Authorize Payment to cardmember services \$6,554.01**

**Resolution 2023-13 - Authorize Payment to V3 - \$7,660.00**

**Resolution 2023-14 - Authorize Payment to Beltwood Processing – 12,000.00**

**Resolution 2023-15 - Authorize Payment to Cardmember Services - \$8,497.27**

**Resolution 2023-16 - Authorize Payment to Coughlin Automotive - \$60,425.00**

**Resolution 2023-17 - Authorize Payment to V3 - \$7,660.00**

**Resolution 2023-18 - Enter into a contract with Class Acts for 2023 COTG Series**

**Resolution 2023-19 - Authorize payment to Class Acts - \$15,125.00**

**Resolution 2023-20 - Authorize payment to Green Velvet - \$5,511.60**

**Resolution 2023-21 – Amend GRD Policy and Procedure Manual – Policy Number 4.45 PTO**

**Resolution 2023-22 – Authorize payment to Rinehart-Walters-Danner & Associates \$21,942.00**

**Resolution 2023-23 – R and R General Contracting \$58,394.00**

**Resolution 2023-24 – Transfer \$60,000 from the General Fun (1000) to the Capital Improvement Fund (4901)**

**Resolution 2023-25 – Authorize payment to Cardmember Services \$5,528.56**

**Resolution 2023-26 – Staff Appointment – Christian Baker – Maintenance Assistant \$13.00**

**Resolution 2023-27 – Budget Amendment**

Account Name	Account Number	Budget	Amended
Archery Fees	1000-310-420-2400	\$5,000.00	\$6,500.00

**Resolution 2023-28 – Enter into Contract - Shelly Co. for \$659,980.06**

**Resolution 2023-29 – Staff Appointment**

- a. Tyler Niedermeyer – Maintenance Assistant / Program Supervisor / Site Director \$13.00
- b. Drew Vahalik – Site Director \$13.00
- c. Hunter Gaul – Maintenance Assistant \$13.00
- d. Sawyer Benschoter – Maintenance Assistant / Program Supervisor / Site Director \$13.00

**Resolution 2023-30 – Authorize payment to Baker Vehicle Services \$9,939.00**

**Resolution 2023-31 – Budget Amendment**

Account Name	Account Number	Budget	Amended
--------------	----------------	--------	---------



<b>Running Club</b>	<b>1000-310-420-2101</b>	<b>\$2,190.00</b>	<b>\$2,735.00</b>
---------------------	--------------------------	-------------------	-------------------

**Resolution 2023-32 – Staff Appointment**

- a. Meg Olbur – Part-time Programmer \$20.00**
- b. Danielle Koehler – Part-time Programmer \$20.00**
- c. Balee Gaul – Program Assistant \$11.00**
- d. Danielle Varasso – Program Assistant \$11.00**

**Resolution 2023-33 – Authorize payment to v3 Services \$8,137.50**

**Resolution 2023-34 – Authorize payment to Cardmember Services \$5,392.12**

**Resolution 2023-35 – transfer \$20,000 from the General Fund (1000) to the Capital Improvement fund (4901)**

**Resolution 2023-36 – Budget Amendment**

<b>Account Name</b>	<b>Account Number</b>	<b>Budget</b>	<b>Amended</b>
<b>3<sup>rd</sup> / 4<sup>th</sup> Lax</b>	<b>1000-310-420-1911</b>	<b>\$2,554.00</b>	<b>\$3,204.00</b>
<b>5<sup>th</sup> / 6<sup>th</sup> Lax</b>	<b>1000-310-420-1912</b>	<b>\$3,475.00</b>	<b>\$4,250.00</b>
<b>Club Soccer</b>	<b>1000-310-420-1450</b>	<b>\$5,800.00</b>	<b>\$9,800.00</b>

**Resolution 2023-37 – Staff Appointment**

- a. Ava Phillips – Part-time Programmer \$11.00 (effective 6.10.2023)**
- b. Nina Petershiem – Part-time Programmer \$11.00 (effective 6.10.2023)**
- c. Lucy Hedden – Part-time Programmer \$11.00 (effective 6.10.2023)**
- d. Elina Katz – Part-time Programmer \$11.00 (effective 6.10.2023)**

**Resolution 2023-38 – Authorize payment to Cardmember Services \$6,976.25**