



**Granville Recreation District  
Regular Meeting  
November 9<sup>th</sup>, 2023  
6:00 p.m.  
Approved**

**1. Call to Order and Pledge of Allegiance**

**2. Chairperson Lott \_X\_ Vice-Chairperson Costa \_X\_ Trustee Fox \_Ab\_ Trustee Klaus \_X\_ Trustee Schroeder \_X\_**

**3. Minutes**

**a. October 5<sup>th</sup>, 2023**

Motion to approve meeting minutes by Chairperson Lott, seconded by Trustee Schroeder. Vote 4-0

**4. Public Comments**

All persons wishing to speak publicly must have signed in and have completed the requested information on the sign-in sheet. Speakers may speak for a maximum of 5 minutes unless permitted to speak longer by the Chairperson and only on subjects that are material to the business of the Granville Recreation District. The chairperson reserves the right to amend the time limit if necessary for the expediency of the meeting or the appropriateness of comments.

**5. New Business**

**a. Report – Driver's Education**

- We have served 189 students to date, currently have 10 instructors and have checked out maneuverability cones 130 times
- Currently working on the Enterprise Renewal, Beyond Grant and a 3<sup>rd</sup> party provider for online class
- We have had very good feedback, many referrals and siblings of students

**b. Resolution 2023-49 - 2023/2024 Operating/Capital Budget – First Reading**

**i. Health Insurance Review**

- The same Health Insurance Plan has gone up 14% for this next year
- I am pleased with what we have been spending, \$54,000.00 with buyouts and HSA in quarterly payments

**ii. 2024 Wage Increases**

- Would like to increase employee's salaries the same % staff wide

**iii. Budget Analysis**

- We are missing revenue of about \$120,000.00 in tax monies, half of Basketball, grants, wrestling and Credit Card points



- Revenue increases – we will be increasing sports by \$5.00 for all 3<sup>rd</sup> Grade and up, Programming fees will increase as well as Tackle Football league fees will be going up, Volleyball is really coming along
- Items cut in budget are part time wages and capital
- We are on target to spend 1.04 million this year
- Bank Loan can't be extended pas 2025

**c. Levy Replacement Strategy**

- Levy results for Rec Districts across the State Fall of 2023 – 80% passed, not 1 renewal failed
- Recommend to renew our levy in 2024, no new tax
- Spring vs Fall time frame?
  - Spring is a Presidential primary in March, bond council will need information in December leaving us not much time to prepare
  - Fall is November election we will have more time to be prepared, engage the community and do our diligence
- With a straight up renewal, with no increase will allow us to be able to do all we want to do

**d. Resolution 2023-50 – LPD Government Funding Partnership Grant**

- i. Granville Township
- ii. Union Township
- iii. Village of Granville

Motion to apply for this grant in the amount of \$11,000.00 to help defray the cost of paving by Trustee Klaus, seconded by Trustee Costa. Vote 4-0

**e. Resolution 2023-51 – Budget Amendment**

| <b>Account Name</b>    | <b>Account Number</b> | <b>Budget</b> | <b>Amended</b> |
|------------------------|-----------------------|---------------|----------------|
| Tackle Football        | 1000-310-420-1301     | \$11,000.00   | \$13,825.00    |
| Football Supplies      | 1000-310-420-1319     | \$2,348.00    | \$3,648.00     |
| Field Hockey Officials | 1000-310-420-2218     | \$710.00      | \$1,200.00     |
| MS Soccer – Boys 7/8   | 1000-310-420-1416     | \$1,827.00    | \$5,000.00     |
| Holiday Activities     | 1000-310-420-5118     | \$710.00      | \$1,200.00     |

Motion to approve budget amendments by Trustee Costa, seconded by Trustee Schroeder. Vote 4-0

**6. Trustee Update**

- Trustee Klaus attended the Ohio High School meeting at GHS, the speaker from the Headspace Grant was tremendous
- GRD needs to emphasize all the same points, we need to have this same message in front of our GRD parents

**7. Staff Update**



- Courtney Ruppert and I will be going on a tour of facilities in Upper Arlington, Hillard and New Albany, we will be able to ask questions about their projects with OSU
- I have reached out to construction companies for some costs

### **Adjourn**

Motion to adjourn by Trustee Costa, seconded by Chairperson Lott

### **Working Meeting Schedule**

#### **Meeting Dates:**

December 7<sup>th</sup>

#### **Regular Meeting Schedule:**

#### **Meeting Dates:**

December 21<sup>st</sup>

***\*All meetings begin at 6 pm and take place at the GRD Office***

### **Appendix A: Budget Amendment**

#### **Resolution 2023-51 – Budget Amendment**

| <b>Account Name</b>    | <b>Account Number</b> | <b>Budget</b> | <b>Amended</b> |
|------------------------|-----------------------|---------------|----------------|
| Tackle Football        | 1000-310-420-1301     | \$11,000.00   | \$13,825.00    |
| Football Supplies      | 1000-310-420-1319     | \$2,348.00    | \$3,648.00     |
| Field Hockey Officials | 1000-310-420-2218     | \$710.00      | \$1,200.00     |
| MS Soccer – Boys 7/8   | 1000-310-420-1416     | \$1,827.00    | \$5,000.00     |
| Holiday Activities     | 1000-310-420-5118     | \$710.00      | \$1,200.00     |

***Explanation: Additional costs are associated with additional registrations; program fees cover the additional costs.***

### **Appendix B: Resolution Log**

**Resolution 2023-01 - Appoint a Fiscal Officer.**

**Resolution 2023-02 - Authorization for the Fiscal Officer to request advances from the County Auditor on Real Estate and Personal Property Tax Revenue in the year 2023**

**Resolution 2023-03 - Establish regular meeting dates, times, and location**



---

**Resolution 2023-04 - Establish purchasing agents**

**Resolution 2023-05 - Contract Approval Clear Cut - \$12,000.00**

**Resolution 2023-06 - Authorize Payment to Cardmember Services - \$6,614.28**

**Resolution 2023-07 - Fund Transfer \$25,000 from 1000 (General Fund) to 4901 (Capital Improvement Fund)**

**Resolution 2023-08 - Authorize Payment to Rec Desk - \$6,300.00**

**Resolution 2023-09 - Fund Transfer \$75,000 from the General Fund (1000) to the Capital Improvement Fund (4901)**

**Resolution 2023-10 - Authorize Payment to R & R Contracting \$61,174.17**

**Resolution 2023-11 - Authorize Payment to YMCA \$7,850**

**Resolution 2023-12 - Authorize Payment to cardmember services \$6,554.01**

**Resolution 2023-13 - Authorize Payment to V3 - \$7,660.00**

**Resolution 2023-14 - Authorize Payment to Beltwood Processing – 12,000.00**

**Resolution 2023-15 - Authorize Payment to Cardmember Services - \$8,497.27**

**Resolution 2023-16 - Authorize Payment to Coughlin Automotive - \$60,425.00**

**Resolution 2023-17 - Authorize Payment to V3 - \$7,660.00**

**Resolution 2023-18 - Enter into a contract with Class Acts for 2023 COTG Series**

**Resolution 2023-19 - Authorize payment to Class Acts - \$15,125.00**

**Resolution 2023-20 - Authorize payment to Green Velvet - \$5,511.60**

**Resolution 2023-21 – Amend GRD Policy and Procedure Manual – Policy Number 4.45 PTO**

**Resolution 2023-22 – Authorize payment to Rinehart-Walters-Danner & Associates \$21,942.00**

**Resolution 2023-23 – R and R General Contracting \$58,394.00**

**Resolution 2023-24 – Transfer \$60,000 from the General Fun (1000) to the Capital Improvement Fund (4901)**

**Resolution 2023-25 – Authorize payment to Cardmember Services \$5,528.56**

**Resolution 2023-26 – Staff Appointment – Christian Baker – Maintenance Assistant \$13.00**

**Resolution 2023-27 – Budget Amendment**



| Account Name | Account Number    | Budget     | Amended    |
|--------------|-------------------|------------|------------|
| Archery Fees | 1000-310-420-2400 | \$5,000.00 | \$6,500.00 |

**Resolution 2023-28 – Enter into Contract - Shelly Co. for \$659,980.06**

**Resolution 2023-29 – Staff Appointment**

- a. Tyler Niedermeyer – Maintenance Assistant / Program Supervisor / Site Director \$13.00
- b. Drew Vahalik – Site Director \$13.00
- c. Hunter Gaul – Maintenance Assistant \$13.00
- d. Sawyer Benschoter – Maintenance Assistant / Program Supervisor / Site Director \$13.00

**Resolution 2023-30 – Authorize payment to Baker Vehicle Services \$9,939.00**

**Resolution 2023-31 – Budget Amendment**

| Account Name | Account Number    | Budget     | Amended    |
|--------------|-------------------|------------|------------|
| Running Club | 1000-310-420-2101 | \$2,190.00 | \$2,735.00 |

**Resolution 2023-32 – Staff Appointment**

- a. Meg Olbur – Part-time Programmer \$20.00
- b. Danielle Koehler – Part-time Programmer \$20.00
- c. Balee Gaul – Program Assistant \$11.00
- d. Danielle Varasso – Program Assistant \$11.00

**Resolution 2023-33 – Authorize payment to v3 Services \$8,137.50**

**Resolution 2023-34 – Authorize payment to Cardmember Services \$5,392.12**

**Resolution 2023-35 – transfer \$20,000 from the General Fund (1000) to the Capital Improvement fund (4901)**

**Resolution 2023-36 – Budget Amendment**

| Account Name                          | Account Number    | Budget     | Amended    |
|---------------------------------------|-------------------|------------|------------|
| 3 <sup>rd</sup> / 4 <sup>th</sup> Lax | 1000-310-420-1911 | \$2,554.00 | \$3,204.00 |
| 5 <sup>th</sup> / 6 <sup>th</sup> Lax | 1000-310-420-1912 | \$3,475.00 | \$4,250.00 |
| Club Soccer                           | 1000-310-420-1450 | \$5,800.00 | \$9,800.00 |

**Resolution 2023-37 – Staff Appointment**

- a. Ava Phillips – Part-time Programmer \$11.00 (effective 6.10.2023)
- b. Nina Petershiem – Part-time Programmer \$11.00 (effective 6.10.2023)
- c. Lucy Hedden – Part-time Programmer \$11.00 (effective 6.10.2023)
- d. Elina Katz – Part-time Programmer \$11.00 (effective 6.10.2023)

**Resolution 2023-38 – Authorize payment to Cardmember Services \$6,976.25**

**Resolution 2023-39 – Staff Appointment**

- a. Tristan Hayes – Part-time Maintenance Assistant \$13.00 (effective 7.22.2023)



**Resolution 2023-40 – Authorize payment to**

- a. Cardmember Services \$8767.64
- b. Riddell - \$7,228.95
- c. V Services - \$5,050.00

**Resolution 2023-41 – Payment Authorization**

- a. Granville Schools – DECA \$6,300
- b. R and R Contracting - \$14,755.00
- c. Cardmember Services - \$5,772.22

**Resolution 2023-42 – Budget Amendment**

| <b>Account Name</b>   | <b>Account Number</b> | <b>Budget</b> | <b>Amended</b> |
|-----------------------|-----------------------|---------------|----------------|
| Youth Education       | 1000-310-420-5002     | \$1,750.00    | \$8,500.00     |
| Youth Fitness         | 1000-310-420-5003     | \$1,750.00    | \$2,788.00     |
| Math Squad            | 1000-310-420-5212     | \$2,100.00    | \$3,100.00     |
| Youth Tennis Clinic   | 1000-310-420-5104     | \$1,800.00    | \$4,800.00     |
| Bally Mini Sport Camp | 1000-310-420-5104     | \$4,150.00    | \$4,700.00     |

**Resolution 2023-43 - Resolution accepting the amounts and rates determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor**

**Resolution 2023-44 – Payment Authorization**

- a. Columbus Eagles FC - \$6,474.40
- b. Cardmember Services - \$6,938.09

**Resolution 2023-45 – Budget Amendment**

| <b>Account Name</b> | <b>Account Number</b> | <b>Budget</b> | <b>Amended</b> |
|---------------------|-----------------------|---------------|----------------|
| COTG                | 1000-310-420-4000     | \$43,000.00   | \$47,000.00    |
| Blue Ace Pole Vault | 1000-310-420-3030     | \$0.00        | \$400.00       |
| Select Soccer       | 1000-310-420-1450     | \$12,831.00   | \$23,831.00    |

**Resolution 2023-46 – Payment Authorization Shelley Company - \$643,474.40 - TABLED**

**Resolution 2023-46 – Loan and Payment Authorization Paving Project**

- a. Authorize the GRD Fiscal Officer to a Loan with Park National Bank not to exceed \$750,000
- b. Shelley Company - \$643,474.40

**Resolution 2023-47 – Budget Amendment**

| <b>Account Name</b> | <b>Account Number</b>                       | <b>Budget</b> | <b>Amended</b> |
|---------------------|---|---------------|----------------|
| 1000-320-510-9103   | Memorial Bench                              | \$2,900.00    | \$10,900.00    |
| 1000-310-420-2600   | Volleyball 3 <sup>rd</sup> /4 <sup>th</sup> | \$2,290.00    | \$4,390.00     |



---

|                   |   |            |            |
|-------------------|---|------------|------------|
| 1000-310-420-2601 | Volleyball 5 <sup>th</sup> /6 <sup>th</sup> | \$1,720.00 | \$4,720.00 |
|-------------------|---|------------|------------|

**Resolution 2023-48 –Payment Authorization**

- a. Service Supply - \$8,115.00 (Memorial Bench)**
- b. Cardmember Services - \$7,205.89**

DRAFT