



**Granville Recreation District  
Regular Meeting  
December 7<sup>th</sup>, 2023  
6:00 p.m.  
Approved**

**1. Call to Order and Pledge of Allegiance**

**2. Chairperson Lott X Vice-Chairperson Costa A Trustee Fox X Trustee Klaus A Trustee Schroeder X**

**3. Public Comments**

All persons wishing to speak publicly must have signed in and have completed the requested information on the sign-in sheet. Speakers may speak for a maximum of 5 minutes unless permitted to speak longer by the Chairperson and only on subjects that are material to the business of the Granville Recreation District. The chairperson reserves the right to amend the time limit if necessary for the expediency of the meeting or the appropriateness of comments.

**4. Meeting Minutes**

- a. 10.19.2023
- b. 11.9.2023

**Motion to approve Trustee Schroeder, second by Trustee Fox, Vote 3-0**

**5. New Business**

- a. **Resolution 2023-53 – Authorize the Executive Director to enter into a contract with V-3 Services for engineering work associated with the construction of Pickleball courts at RVP, not to exceed \$10,000.**

**Lesa Miller, Vince Paumier and Mike Rapp are working with the GRD to raise funds for the purpose of constructing pickleball courts. The engineering services will assist in preparation for the next steps. The Board collective asked Director Wildman to be sure not to commit to a particular number of courts until the fundraising stage was complete.**

**Motion to approve Trustee Fox, second by Trustee Schroeder Vote 3-0**

- b. **Resolution 2023-54 –Payment Authorization**
  - I. **YMCA – Basketball \$9,850.00**
  - II. **RecDesk - \$6,600.00**

**Motion to approve Trustee Schroeder, second by Chairperson Lott, Vote 3-0**

- c. **Resolution 2023-55 – Authorize the Executive director to enter into a contract with Jones and Young for the grant application with the BWC to purchase a Tiny Mobile Robot.**



**Motion to approve Chairperson Lott, second by Trustee Fox, Vote 3-0**

- d. Resolution 2023-56 – Authorize the Executive Director to apply for a grant from Granville Community Foundation to assist with the purchase of the Tiny Mobile Robot.**

**Tabled**

- e. Resolution 2023-57 - 2023/2024 Operating/Capital Budget – First Reading**

- i. Health Insurance Review**

*Director Wildman reported how pleased he remains with Creekstone Benefits, who came to the GRD through its relationship with the Granville Area Chamber of Commerce. While the GRD insurance package costs are going up 14%, the GRD's average cost of insurance per eligible employee is \$6,318.58. The concept of having an aggressive buyout has been beneficial in keeping total costs as low as possible. Director Wildman recommends staying with a 90% / 10% split for employer and employee respectively and keep the buyout at \$5,000.00. Approval of this coverage is included as part of the 2024 operating budget.*

- ii. 2024 Wage Increases**

*In recent years, the GRD has used a combination of performance based one-time bonus aimed at retaining employees with an annual increase. The idea is to reward employees for a successful year, monitor long-term salary growth, and retain staff. Based on a successful year of programming, navigating long-term employee absence, moving offices and successfully completing two major capital projects, Director Wildman and the Board of Trustees determine the 2023 bonus should be the same as 2022, full-time staff will receive a 3% annually increase, and the part-time scale will remain the same with returning employees bumping up a year.*

- iii. Budget Analysis**

*Director Wildman divided and discussed the budget into multiple categories. The first is programming, which continues to grow and be on track for the organization's cost recovery goals. The operating administration portion of the budget area is taking a significant hit resulting from the Recreation District's new office expenses. With a previous cost of \$10,000 (not to exceed \$10,000 of in-kind shared equipment) at the school administration building, the district is now assuming nearly \$40,000 in additional operating costs. That unplanned cost will negatively affect other portions of the district's budget. Third, the District needs to be more aggressive with sponsorships and grants. The staff is setting a goal of increasing sponsorship and getting grants totaling over \$25,000. Lastly, the staff needs to continue evaluating ways to lower expenses. That is tough in a time of high inflation, but we must continue to be diligent in that area.*

- f. Resolution 2023-58 – 2023 Performance Based Retention Bonus will be the same as 2022**

**Motion to approve Trustee Schroeder, second by Trustee Fox, Vote 3-0**



***g. Resolution 2023-59 – Budget Amendment***

<b><i>Account Name</i></b>	<b><i>Account Number</i></b>	<b><i>Budget</i></b>	<b><i>Amended</i></b>
McPeck Maintenance	1000-320-439-2008	\$2,000.00	\$2,000.00
RVP Utilities	1000-592-397-2012	\$6,000.00	\$6,590.00
UAN	1000-310-343-0000	\$3,321.00	\$4,121.00
Basketball Officials	1000-310-420-1218	\$3,600.00	\$4,850.00

***Motion to approve Chairperson Lott, second by Trustee Fox, Vote 3-0***

***5. Trustee Update***

***6. Staff Update***

***a. Maintenance Report – Bobby Vahalik***

- i. The new maintenance facility is great***
- ii. The staff is organizing the facility***
- iii. Equipment for spring is ready to roll***
- iv. Excited about the possibility of the tiny mobile robot***

**Adjourn**

***Working Meeting Schedule***

**Meeting Dates:**

**Regular Meeting Schedule:**

**Meeting Dates:**  
December 21<sup>st</sup>